

## SANDON PARISH COUNCIL

Minutes of the meeting held at **Howe Green United Reformed Church Meeting Room on Monday, 13th February 2017**  
commencing at 7.15 pm



**PRESENT: Councillors:** Martin Cross – Chairman  
Ron Bullus  
Cedric Calmeyer  
Rosemary Hoare

**In attendance:** Ted Munt, Clerk

**Visitors:** Cllr Ian Wright; Mr and Mrs Howard, Eileen Bartrup, Maria Snell, Clair and Roger from Chelmsford Community Transport.

Mrs Snell raised issues about the trees on the edge of her property. Cllr Cross will visit and mention her concerns at the next Village Hall Meeting. Mr and Mrs Howard wanted more information about how to stop and rectify the damage caused by recent workings adjacent to the allotments. Cllr I. Wright gave an update. Clair and Roger gave a short presentation about the Chelmsford Community Transport. Cllrs took away posters and leaflets to hand out.

The meeting commenced at 7.53 p.m.

### ACTION

**010217 Apologies for absence** – Dee Hyatt, Richard Mbonye

**020217 Declarations of Interest** – none

**030217 The Minutes of the Meeting** held on Monday 9<sup>th</sup> January 2017 were approved and signed as a correct record.

### **040217 Current Issues**

a) Hall Lane – Cllr I. Wright gave an update as to the latest position. He would like more facts about what has been happening. He is asking the council what it is exactly that they, and the Hall Lane residents, want to achieve. He suggested that the P.C. write to the District Commander

**Cllr Hyatt**

b) Youth matters – carried over.

**Cllr Mbonye**

c) Maintenance – no issues

d) Sandon Sports Club – The contract for the lease is with the diocese and is still waiting to be signed.

e) PCC– Cllr Hoare reported that the roof repairs are on schedule. Also that Terry Brown has been made Rector of St Andrews Church

f) Website Update –. Amanda has handed over the new website to the P.C. Cllrs Bullus and Calmeyer to communicate to the clerk any changes that they wish to see. The P.C. needs to agree how the process will work, looking forward, with Amanda.

**Cllr Bullus  
Cllr Calmeyer**

g) Deed of Easement – Clerk has written to John Griffith-Jones. Now waiting for

his solicitors to contact ours.

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|---|----------------------|
| h) Car park entrance – Unchanged. The Village Hall needs to obtain three quotes to repair the pot holes. The P.C. will then consider whether they will contribute, having understood the potential costs. | <b>Cllr Calmeyer</b> |
| i) Sports Club's waste bins – there has been a request to move the dog poo bins to be closer to the general waste bins  | <b>Cllr Bullus</b>   |
| j) Community centre – The three architects are in the process of being approached to submit quotes for the conceptual drawings.   | <b>Cllr Calmeyer</b> |
| k) Annual assembly invitees – The meeting agreed the list of invitees. The clerk to type this up and send out to the councillors before contacting the individuals/organisations concerned.               | <b>Clerk</b>         |
| l) Sandon Topics – All to come up with articles. These to be with the clerk by Monday 20 <sup>th</sup> Feb latest. Clerk will populate the drop box then.   | <b>All Clerk</b>     |

### 050217 Correspondence

Correspondence received and action required –  
We will not be entering the Essex Village of the Year competition. Do not wish to participate in the CCC Party in the Park Play scheme. Clerk requested that his start time to be pushed back by half an hour on Mons and Weds. Clerk to update the website and literature accordingly

**Clerk**

### 060217 Finance

The following payments were tabled to be approved:

		Cheque no.
HMRC Income Tax	£73.40	102499
K. Dobson exps	£44.30	500
K. Dobson salary	£430.00	500
T. Munt salary	£308.90	501
T. Munt (Heater, files, key)	£38.99	501
Amanda salary	£102.90	502
B.T.	£5.88	503
Supplies 4 business (Topics)	£662.40	504
EALC	£45.00	505
F. Speakman (Hedge cutting)	£82.50	506
C. Calmeyer (printer)	£616.07	507
C. Calmeyer (laptop)	£921.20	507
C. Calmeyer (extinguisher)	£35.94	507
D. Hyatt (map framing)	£54.00	508
Sandon Village Hall	£900.00	509
St Andrews PCC	£650.00	510
Essex Pension Fund	£32.90	511

The clerk advised that a VAT refund of £4,354.34 for 2015-16 has been applied for.  
Still awaiting agreement from Barclay's Bank re change of clerk details.

**070217 Planning:**

**17/05006/TPO.** 3 The Tythings Howe Green. Tree work. No observations

**16/02239/FUL** Corner Cottage Woodhill Road. Single storey side extension. No observations

**16/02040/FUL** Mill Hill Farm East Hanningfield Road. Demolition of existing commercial structures. Barn conversion including alterations to the roof, single storey link extension and ground floor infill extensions, with new detached garage. Replacement dwelling and associated detached garage. No observations

**16/00980/FUL** Three Oaks Southend Road. Raise the roof to add additional first floor accommodation to the existing first floor space. Two storey front extension. Single storey side, front and rear extensions. Alterations to the existing windows and doors. No observations

**17/00137/FUL** Outbuilding Wayside Mayes Lane. Conversion of outbuilding to single dwelling. No observations

**17/00156/FUL** Sanrose Southend Road. First floor side extension. New side dormer window, alterations to front dormer window and removal of rear dormer window. External alterations. No observations.

**080217 Reported Incidents - None**

**090217 Information:**

Cllr Cross noted that the trailer is in the process of being sold.

Cllr Cross

Meeting closed at 9:34p.m.

**The next meeting will be held on Monday 13th March 2017 at The St Andrews Room Sandon Church at 7.15pm**