

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **Howe Green United Reformed Church** on **Monday, 11th Dec 2017** commencing at 7.15 pm

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**PRESENT: Councillors:** Dee Hyatt - Chairman  
Cedric Calmeyer  
Martin Cross  
Rosie Hoare

**In attendance:** Ted Munt, Clerk  
Three members of the public

### ACTION

**011217 Apologies for absence** – Ron Bullus

**021217 Declarations of Interest** – None.

**031217 Public Participation Session** – Two members of the public wished to clarify their planning application. One person wanted to raise their concern over proposed tree work on her property boundary and to enlist the council's support

**041217 The Minutes of the Meeting** held on Monday 13<sup>th</sup> Nov 2017 were approved and signed as a correct record.

### **051217 Current Issues**

(a) Hall Lane – No major issues to report.

(b) Maintenance issues – Cllr Calmeyer reported that a start had been made on the Howe Green car park. However, more gravel will be needed. Meeting agreed to purchase a new leaf vacuum cleaner as current one had expired. The Xmas tree was now in place and has been decorated.

(c) Community centre – Awaiting drawings.

(d) Neighbourhood Development Plan – The most recent meeting took place 5<sup>th</sup> Dec. A questionnaire is being composed. This to be sent to all the villagers for them to complete. Cllr Calmeyer expressed concern that the proposed meeting 21<sup>st</sup> Feb with the parishioners may be too soon. Judy Cecil to be consulted.

(e) Topics – Clerk to remove Guides and Brownies contact details from next edition. Cllr Hoare to check status of Rev Meacher. Need a better acknowledgement of Ron's contribution. Deadline for next edition is end of Feb. Input needed from us all. Should we have more articles from local poets, artists, illustrators, etc?

(f) Countryside Properties – Meeting to be arranged to purchase the land

(g) Sandon Green hedge and Gablefields. Clerk read out letter sent to owner

**Cllr Calmeyer**

**Clerk  
Cllr Hoare**

**All**

of 2, The Green. Await their response. Clerk has raised issue of lime trees on the corner of Woodhill Road and Gablefields with Essex Highways. Their comment is "The issue has been investigated and assessed and no further action will be taken". Clerk to write to owner of the property advising him of this fact.

**Clerk**

(h) Gablefields pond – Cllr Hyatt advised that there had been a good turnout and the area is much improved. Clerk to arrange a further clearing session for Autumn next year.

**Clerk**

(i) PCC – Cllr Hoare said that there were no issues arising

(j) Allotments – Clerk advised that there was still one allotmentee who had not paid last year's rental. Clerk to try and meet up with this gentleman to encourage him to pay, and to find out whether he still wanted the plot.

**Clerk**

(k) Office security – New key fobs have been purchased. Clerk has key fob number 1, Cllr Calmeyer no. 2, Cllr Hyatt no. 3, and Cllr Bullus is to receive no. 4.

**Clerk**

(l) Agreement of next year's meeting dates – These to stay as the second Monday each month. Clerk to publicise new dates. Note the Annual Assembly has been booked for Tues 24<sup>th</sup> April 2018.

**Clerk**

(m) Agreement of Risk schedule – Meeting agreed to adopt the Risk Schedule. Clerk to put on the website.

**Clerk**

(n) Employee pay issues – Clerk to check out the contract

**Clerk**

(o) First World War centenary – Clerk to contact Rev. Brown to see what the church is planning

**Clerk**

#### **061217 Correspondence received and action required –**

None recorded

#### **071217 Finance**

(a) The following payments were tabled and approved: Note that individual employee details have been combined under the one cost centre.

Employee costs	£977.34	Tfer
B.T.	£44.06	d/d
Earnest Doe	£71.39	Tfer
Parish Magazine Printing	£195.75	Tfer
Talk to Phoenix	£125.00	Tfer
C.Calmeyer	£366.87	Tfer

(b) The draft budget was presented to the council and agreed. Clerk to apply for a precept of £31,150 which represents a 1.86% increase on this years'.

(c) Clerk has now received the Debit Card. Still waiting for the PIN number.

### **081217 Planning:**

**17/05263/TPO** Land Adjacent Peterkin East Hanningfield Road G1 - Oaks x 17 over hanging bridlepath from road - crown lift over bridlepath to 5.4m from ground level cutting to suitable growing points. Council had originally submitted "no observations". However this has now been changed to "Sandon Parish Council have reconsidered this application. The applicant has wrongly described the footpath next to Peterkin as a Bridleway. We feel this is a Highways path, and is designated as a Footpath. As such, horses should not be permitted to use this path as they will churn up the ground. We therefore feel the need to prune the Oaks as requested is not correct.

We also feel the farmer is requesting to do this work to enable him to use the footpath as an access road for his farm machinery, which is not permitted or acceptable. The farmer has a yard and an entrance onto East Hanningfield Road which can be used by his farm machinery.

We therefore object to the trimming of the Oaks and feel the trees are not of an age where this is actually necessary"

**17/01818/FUL** Sanbury Woodhill Road. Two storey front and side extension. No observations

**17/02021/FUL** Land At Tall Oaks Mayes Lane Retention of Building for Business Purposes and new vehicle access Sandon Parish Council object to this application on the grounds that it contravenes Policy DC2 - development in the countryside. This council does not consider that the reasons given for the allowing the use of this large shed as an office are sufficient grounds to override this policy which gives protection to the countryside by limiting over development. We also do not feel this shed has been used in the past as an office. (App.No 3.3i) This site was the bottom of a garden which was fenced off when the house and half the garden was sold off. The owner previously wanted a bungalow on the site, now changed to an office.

If this is permitted we also feel alterations will be required. (3.3ii) If one uses this shed as an office it would need to have toilet facilities and kitchen facilities added. The access is totally unsuitable for an ordinary car or van, as the slope up to the land is a very very steep earth bank. It will get very slippery in the wet and impossible when icy, which could mean vehicles sliding back into the roadway. The siting next to a dangerous bend in Mayes Lane and opposite an Agricultural business and Blind Lane is not acceptable. Parking for 2-3 cars as quoted in the application will require the removal of the many tree stumps that adorn the land where mature trees have been cut down, making it a Brownfield site that could apply in the future for further development, which is not acceptable. We foresee the whole land will be levelled and tarmaced or covered in concrete to enable the vehicles that do make it up the drive in, to turn around and park.

The owner has removed natural hedgerow to put up the wooden fence and gates, which is totally out of character for the rural position (4.13)

**17/02020/FUL** 45 Hall Lane Part single, part two storey side and rear extension. Front porch. No observation

**091217 Reported Incidents - None**

**101217 Information**

(a) Clerk advised that there were a number of reference books relating to council business that were to be stored in the P.C. office.

Meeting closed at 9.07 p.m.

**The next Parish meeting will be held on Monday 8<sup>th</sup> Jan 2018 at The St. Andrews Room, Sandon Church at 7.15pm**