

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **The St. Andrews Room, Sandon Church** on **Monday, 13th Nov 2017** commencing at 7.15 pm



PRESENT: Councillors: Dee Hyatt - Chairman
Cedric Calmeyer
Martin Cross
Rosie Hoare
Ron Bullus

In attendance: Ted Munt, Clerk

ACTION

011117 Apologies for absence – None

021117 Declarations of Interest – None.

031117 Public Participation Session – No members of the public present

041117 The Minutes of the Meeting held on Monday 9th Oct 2017 were approved and signed as a correct record.

051117 Current Issues

(a) Hall Lane – There has been an enforcement notice issued to the local resident concerned. Countryside Properties are planning to clear their land and get it fenced off. Note that CCC are selling off their garage site.

(b) Maintenance issues – Cllr Calmeyer reported that the graffiti on the bus shelter has now been painted over.

(c) Community centre – Awaiting drawings.

(d) Neighbourhood Development Plan – A follow up meeting took place 7th Nov. Clerk to apply for an initial £3k grant.

(e) Topics – Dee to pass meeting comments re draft Topics to Ron. Clerk to check Revd Brown's title. Clerk to add Gablefields pond piece. Meeting agreed to trial the new printing company.

(f) Countryside Properties – Cllrs Hyatt and Calmeyer to visit the solicitor to establish what searches are required. Note that the soil samples have come back clear.

(g) CIL monies – Meeting to note that a further £1,482.27 had been rec'd.

(h) Xmas tree – Meeting agreed to purchase a 16ft tree. This to be in place by the end of the month.

Clerk

**Clerk
Clerk**

**Cllr Hyatt
Cllr Calmeyer**

Cllr Calmeyer

- (i) Hedge between Gablesfield and The Green – Clerk to write to owners of 2 The Green to ask that they cut the hedge back to the edge of the path. This to be carried out Spring next year. Clerk to write to the council re the state of the lime trees outside 2 Gablesfield. **Clerk**
- (j) PCC – Next meeting 20th Nov **Clerk**
- (k) Allotments – Clerk to write to the two allotmenters who had not paid their rent monies **Clerk**
- (l) Data protection update – Clerk gave an update on the course that he had attended. The situation is still fluid as NALC is trying to establish how the new law will impact on parish councils. Note that we may have to appoint a Data Protection Officer (cannot be the Clerk or a Cllr)

061117 Correspondence received and action required –

- a) Cllr Bullus to look at the Essex Superfast Broadband and community hub..
- b) It was agreed that there is no need for the Local Service Fund presently.
- c) All to note that Regal Bus Service have announced that from Christmas, they will be discontinuing bus service No1 Chelmsford to Canvey and No 3 Chelmsford to Southend, both of which go via East Hanningfield

071117 Finance

- (a) The following payments were tabled and approved: Note that individual employee details have been combined under the one cost centre.

Employee costs	£947.52	Tfer
B.T.	£55.90	d/d
NWG	£28.26	Tfer
PCC	£650.00	Tfer
EALC	£45.00	Tfer

- (b) The clerk reported that we need to put in for the precept by the end of the year. Clerk to come up with a draft budget and present to the council so that this figure can be agreed. **Clerk**
- (c) Barclays have confirmed that the changes to the mandate form have been made. Clerk is waiting for pre-populated Debit Card forms to be sent.

081117 Planning:

17/05622/CAT Jacobswell Woodhill Road Beech - rear boundary - reduce crown by 1.5m (2m max on northern side). Cutting to suitable growing points, cutting to branch collar. No observations

17/05222/TPO Street Record Alexander Mews Renewal of 10/05150/TPO to carry out works to protected trees on a management plan basis annually for a period of 5 years. Trees to be cut back 1-1.5m to spread not height. T6, T7, T8, T9 and T10. No observations

17/05242/TPO 18 Chalklands G1 - 2 x Oaks rear boundary 18 Chalklands - crown reduction by 2m max cutting to suitable growing points and shaping over to leave natural profile. Reason: to encourage thicker growth and prevent damage to summer house G2 -1x Oak by children's slide rear garden - crown reduction by 5m cutting to suitable growing points and shaping to leave natural profile. Reason: To reduce away from slide. No observations

17/01759/FUL Site At Richmond Southend Road. Proposed new dwelling and detached garage, with associated access and a pond.

Sandon Parish Council objects to this application.

DC-4 states 'All development proposals should safeguard the amenities of the occupiers of any nearby properties by ensuring that development would not result in intrusion and the build form would not adversely prejudice the outlook, privacy or light.' Even though this new large 4 bedroom house will be at the bottom of the short gardens of Eastern, it will still be very visible and intrusive and will generate extra traffic down the narrow access road, causing more disturbances for The Croft from vehicular traffic.

We feel this is over development of the site, and even though we understand the recent bungalow built in the garden of the house in Chalklands was permitted, we do feel this is different as it did have immediate access onto Southend Road.

We also feel that the field which was home to the family pony is rural land and should not have an ornamental pond put in as it is not an area for recreational use. 2 houses in The Old Orchard and Three Oaks all have fields as part of their properties but have not been permitted to use the land for recreational use – this would set a precedent. This would also be a material change to the use of the land.

17/01625/FUL The House East Hanningfield Road. Proposed replacement outbuilding. Sandon Parish Council objects to this application. We feel this is not a replacement building, but a planning application for a new building for a gym, office, shower area and habitable room. To be a replacement we feel it should be in the same position as the existing wooden sheds and for a similar purpose.

We feel the new building is rather large and imposing in its setting, and not sure whether it is actually within the defined curtilage, and if it isn't then it should be for agricultural use, not for recreational purposes. A large brick building in the countryside location is not in keeping with the area.

17/01865/FUL Mulberry View Southend Road Replacement dwelling. No observations.

091117 Reported Incidents - None

101117 Information

(a) Cllr Cross to send pdf of Highways presentation to fellow councillors

Cllr Cross

(b) Clerk to re-send Risk Management Schedule prior to next meeting for ratification

Clerk

Meeting closed at 9.04 p.m.

The next Parish meeting will be held on Monday 11th Dec 2017 at Howe Green United Reformed Church at 7.15pm