

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **The St. Andrews Room, Sandon Church** on **Thursday, 15th March 2018** commencing at 7.15 pm

---



**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Cedric Calmeyer  
Martin Cross  
Ron Bullus  
Rosie Hoare  
James Colbeck

**In attendance:** Ted Munt, Clerk

### ACTION

**010318 Apologies for absence – None**

**020318 Declarations of Interest – None.**

**030318 Public Participation Session – One member present. No issues raised**

**040318 The Minutes of the Meeting** held on Monday 12<sup>th</sup> Feb 2018 were approved and signed as a correct record.

### **050318 Current Issues**

(a) Hall Lane – Council still investigating the digging of a temporary ditch to alleviate the flooding issue at the bottom of Hall Lane prior to ECC rectifying the situation in the new financial year. Council have reported issue of mud left on Cards Road

**Cllrs  
Calmeyer/Cross**

(b) Maintenance issues – None reported.

(c) Community centre – Cllr Hyatt to sign forms so that an architect can be appointed. New building to be referenced as Community Centre.

**Cllr Hyatt**

(d) Neighbourhood Development Plan – Next meeting planned for 20<sup>th</sup> March. Completed questionnaires are still being received.

(e) Chelmsford Local Plan – Cllr Hyatt to check that the P.C.'s comments have successfully been added to the ECC portal.

**Cllr Hyatt**

(f) Topics – Meeting agreed the need for more content. Next edition could have a substantial piece analysing the results of the recent NDP questionnaire. Should the P.C. canvass the residents' views re the Topics at the A.A?

**All**

(g) Countryside Properties – The land transfer documents have been sent to the Land Registry. Clerk to show this on the asset register. Clerk to continue to see whether there are funds available to help with the

**Clerk**

conversion of the land into allotments.

(h) PCC – Next meeting 19<sup>th</sup> March. Cllr Colbeck to attend with Cllr Hoare

(i) Sports club – Nothing to report.

(j) Sandon Village Hall – Cllr Cross to advise committee that it is not the P.C.'s responsibility to salt their area. Salt could be provided for them to action themselves.

(k) Annual Assembly – Clerk to approach Cllr I Wright to see whether he would present a piece on the Local Plan. There should be a presentation on the results of the NDP questionnaire. Clerk to liaise with Mrs Cecil.

(l) Mirrors – Meeting noted concerns re position of mirrors on East Hanningfield Road. Cllr Calmeyer to reposition.

(m) Flooding – Cllr Bullus to respond to recent correspondence re localised flooding in the parish.

(n) Essex Village competition – Meeting agreed not to participate this year

(o) Enforcement issue – This was a confidential item.

**Clerk**

**Cllrs  
Hoare/Colbeck**

**Cllr Cross**

**Clerk**

**Clerk**

**Cllr Calmeyer**

**Cllr Bullus**

**060318 Correspondence received and action required** – Clerk to formulate a response to a resident who had a question over comments left on the CCC Planning web page.

Cllr Hyatt to get more details about barbed wire on public footpath on Sporhams Lane

**Clerk**

**Cllr Hyatt**

## **070318 Finance**

(a) The following payments were tabled and approved: Note that individual employee details have been combined under the one cost centre.

Employee costs	£818.27	Tfer
B.T.	£43.45	d/d
Talk to Pheonix	£517.99	Tfer
SLCC	£100.00	Tfer
Thorndon Security	£237.60	Tfer
RCCE	£45.00	Tfer
Parish Magazine Printing	£391.00	Tfer
Supplies4business	£32.64	Tfer
P.O.	£369.60	d/d
PCC	£650.00	Tfer

**080318 Planning:**

**18/00318/FUL** 5 Chalklands Sandon. Ground floor front extension and first floor front, side and rear extension. No comments

**18/00386/FUL.** Moorhouse Southend Road Howe Green. Replacement two storey dwelling with front bike/refuse storage. REVISION. No observations

**090318 Reported Incidents - None**

**100318 Information** – Clerk will be away for 9<sup>th</sup> April meeting. However, the normal documents will be available for this meeting.

Meeting closed at 8.55 p.m.

**The next Parish meeting will be held on Monday 9<sup>th</sup> April 2018 at Howe Green United Reformed Church at 7.15pm**