

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **The St. Andrews Room, Sandon Church** on **Monday, 10th September 2018** commencing at 7.15 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Cedric Calmeyer
Ron Bullus
Martin Cross
James Colbeck

In attendance: Clerk, two members of the public.

ACTION

010918 Apologies for absence – The meeting regretfully noted the resignation of Councillor Rosie Hoare

020918 Declarations of Interest – None.

030918 The Minutes of the Meeting held on Monday 13th August 2018 were approved. Cllr Hyatt signed as a correct record.

040918 Public Participation Session – A member of the public asked for advice on a planning application to their property.

050918 Current Issues

(a) Hall Lane – No further changes since the last meeting.

(b) Maintenance and ditch clearing – Cllr Cross confirmed that the lifting of two trees on Sandon village green had been carried out. The quote for cutting the hedge by the sports field along Woodhill Road was agreed. The surplus vegetation by Butts Green/East Hanningfield Road is to be removed so that we can get access to the ditch. Quote needed.

(c) Community centre – The Village Hall Committee are meeting representatives from the council 19th September in the church hall at St Andrews to discuss the plans for the new community centre. Clerk to send a redacted version of the diocese lease to the chairperson.

(d) Neighbourhood Development Plan – Draft policies have been collated. Awaiting comments/feedback from the RCCE official.

(e) PCC – The PCC is now aware that this year's grant will not be paid from the P.C. pending clarification from the NALC. Note that the NALC are asking the relevant government department for a ruling on this. There is still confusion over ownership of the triangular pieces of land outside the church. Clerk to find the relevant paperwork.

Clerk

Cllr Calmeyer

Clerk

Clerk

(f) Sports club update – Cllr Bullus reported back on the 20th Aug meeting that he attended. Meeting agreed to support their request for a Family Camping night as long as they cleared up afterwards. Clerk to formally write back to them.

Clerk

(g) Sandon Village Hall – Nothing to report (but see item (c) above.)

(h) Topic issues – Cllr Hyatt to check distribution list and send out. Note that 660 copies were printed. Is this too many? Comments were expressed that some of the pictures were not as sharp. Clerk to raise this with printers.

Cllr Hyatt

Clerk

(i) Chelmsford Local Plan - Cllr Hyatt read out the response from CCC following their request for a Statement of Common Ground.

(j) WW1 Centenary Memorial – Meeting decided against purchasing a memorial commemorating the centenary of the end of WW1

060918 Correspondence received and action required – Clerk to investigate further how the Local Service Fund may help the parish. Note that allotment plot no.1 may be taken over by an interested allotment holder. He accepts that the sub soil may not be the best quality. Meeting agreed not to support the Essex & Herts Air Ambulance appeal. Good news in that the External Auditors have come back, accepting the annual return with no qualifications.

Clerk

070918 Finance

(a) The following payments were tabled and approved: Note that individual employee details have been combined under the one cost centre.

Employee costs	£902.13	Tfer
B.T.	£10.01	d/d
Inkpen Downie	£376.63	Tfer
PKF Littlejohn LLP	£240.00	Tfer
Parish Magazine Printing	£205.50	Tfer
EALC training course x 2	£170.00	Tfer

(b) No issues on the latest budget update.

080918 Planning:

18/01432/FUL Land Rear Of 7 Chalklands. Three bed dwelling with new access and parking area. No observations

18/01469/FUL Westminster Homecare Bridge Farm Woodhill Road. Proposed change of use from existing offices to school. No observations

18/05154/TPO Sandon Hill East Hanningfield Road. T8 - Oak - Front Garden - Remove deadwood and pollard crown to approximately 7 metres in height to live growth points. Reason: To attempt to rejuvenate. No observations

18/01479/FUL Fairview Woodhill Road. Demolition of existing conservatory and construction of single storey front and two storey side extensions. No observations

090918 Information – All to note that the Clerk will be on a course 12th Sept. The office will not be manned then. Cllr Colbeck to send photo of himself to clerk so that the website can be updated.

Cllr Colbeck

100918 Confidential item - Cllr Hyatt went through the actions that need to be carried out.

Cllr Hyatt

Meeting closed at 9.18 p.m.

The next Parish meeting will be held on Monday 8th October 2018 at Howe Green United Reformed Church at 7.15pm

DRAFT