

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **The Parish Office, Sandon** on **Monday, 8th October 2018** commencing at 7.25 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Cedric Calmeyer  
Ron Bullus  
Martin Cross  
James Colbeck

**In attendance:** Clerk.

Note the delayed start time. This meeting had to be transferred to the Parish Office as the key holder to the Howe Green United Reformed Church was away.

**011018 Apologies for absence – None**

**021018 Declarations of Interest – None.**

**031018 The Minutes of the Meeting** held on Monday 10<sup>th</sup> September 2018 were approved. Cllr Hyatt signed as a correct record.

**041018 Public Participation Session –** No members of the public were present.

**051018 Current Issues**

- (a) Hall Lane – No further changes since the last meeting.
- (b) Maintenance and ditch clearing – Awaiting quote for the removal of the surplus vegetation by Butts Green/East Hanningfield Road. Clerk to chase the cutting back of the Woodhill Road hedge
- (c) Community centre – Cllr Calmeyer will be seeing the architect with the latest amendments.
- (d) Neighbourhood Development Plan – The team had met with the RCCE official. They were advised that the basic plan needs some revision.
- (e) PCC – Cllr Colbeck to provide the PCC with the evidence on who owns the triangular pieces of land outside the church.
- (f) Sports club update – Nothing to report
- (g) Sandon Village Hall – Clerk to respond to the SVH secretary over issues arising from their recent committee meeting. Cllr Calmeyer to provide contact details of possible contractors who could fix the pot holes at car park entrance.

### ACTION

**Cllr Calmeyer  
Clerk**

**Cllr Calmeyer**

**Cllr Colbeck**

**Clerk**

**Cllr Calmeyer**

(h) Local Council Award – Meeting to note that Cllr Calmeyer and the clerk will attend the Local Council Award course 31<sup>st</sup> Oct.

(i) Mirrors on Butts Green Road – Meeting noted letter from ECC. Cllr Calmeyer to arrange to have the mirrors removed.

(j) Christmas tree – Cllr Calmeyer to order a Christmas tree

(k) Chelmsford Local Plan – The Independent Examination will start 20<sup>th</sup> Nov. Clerk to find out more information.

Cllr Calmeyer

Cllr Calmeyer

Clerk

**061018 Correspondence received and action required** – Cllr Hyatt to respond to Revd. Terry Brown re Thanksgiving Service 21<sup>st</sup> Oct.

Cllr Hyatt

### **071018 Finance**

(a) The following payments were tabled and approved: Note that individual employee details have been combined under the one cost centre.

Employee costs	£834.52	Tfer
Plusnet	£21.67	d/d
Cartridge People	£57.17	d/d
Billericay Fuel Services	£33.10	Tfer

(b) The six month budget update was discussed. All looking well under control. Note bank account is artificially high as the second precept receipt had been banked before the end of Sept.

### **081018 Planning:**

**12/01331/MAT** Kaeden Place Blind Lane. Material amendment to planning permission 12/01331/FUL: (Use of building and land from private to commercial livery purposes) to amend the parking arrangements. No observations

**18/01565/FUL** 7 Chalklands. Single storey side extension. No observations

**18/01457/FUL** Westwood Livery Butts Green Road. Retrospective application for a reservoir. No observations

**091018 Information** – All to consider how we can promote the parish council to the younger members of the parish.

**101018 Confidential item** – Clerk to action the agreed list.

Clerk

Meeting closed at 9.25 p.m.

**The next Parish meeting will be held on Monday 12<sup>th</sup> November 2018 at St Andrews Church Meeting Room at 7.15pm**

DRAFT