

SANDON PARISH COUNCIL

Minutes of the meeting held on Monday, 8th February 2016 at Howe Green United Reformed Church at 7.15pm

PRESENT: Councillors: Dee Hyatt - Chairman
Martin Cross – Vice Chairman
Ron Bullus
Cedric Calmeyer
Rosemary Hoare
Richard Mbonye

In attendance: Amanda Parsons, Clerk
Edward Rigby – Rural Housing Enabler, Rural Community Council of Essex
Darren Chaplin – Friends of Sandon Church

Prior to the commencement of the meeting Edward Rigby, Rural Housing Enabler for the Rural Community Council of Essex spoke regarding the increased difficulty of affordable housing in rural communities. To determine whether there is a need for such a scheme Edward Rigby requested a survey be completed. Cllr Cross said there had been a survey undertaken in 2009 and Cllr Hyatt said the City Council have recently undertaken a survey and, therefore, was it necessary for another one? Edward Rigby presented the advantages of his scheme.

Darren Chaplin spoke on behalf of Friends of Sandon Church regarding the repair of the Church Roof. The total cost is approximately £105,000. To date £10,000 has been raised. They have also applied for a grant from the National Church Repair Roof Fund. PCC are putting in £3,740 (£2k of which was a legacy). Darren Chaplin asked whether the Council would be prepared to contribute to this. The timeframe for this is 26th February with a decision regarding the grant expected towards the end of March. Darren Chaplin then left the meeting.

Cllr Hyatt mentioned an e-mail from Revd. Terry Brown re celebrating the Queen's 90th Birthday. Sandon School to provide music for this event and a BBQ will be arranged for all of the village.

Cllr Hyatt then welcomed Amanda Parsons, the new Parish Clerk to the meeting. Meeting commenced 7.50pm.

010216 Apologies for absence

Cllr Hyatt advised that a resignation letter had been received from Cllr Robbin-Coker tendering his resignation with immediate effect. Cllr Bullus agreed to write to Cllr Robbin-Coker and to also write an article for Sandon Parish Topics. A vacancy notice will be displayed.

Louise James' resignation letter was noted and circulated to the committee.

020216 Declaration of interest in items on the agenda

None.

Confidential items – none.

030216 The Minutes of the Meeting held on Monday 11th January 2016 were approved and signed as a correct record.

040216 Current Issues

Hall Lane Update – It has been reported that Mr Mixture was still on Mr Speakman’s land. Complaints have been submitted to Corporate Property Services who intend to erect a lockable barrier (and new fencing) to prevent further unauthorised access onto the Council’s land in the area of the garage forecourt and the entrance to the allotments. The works were scheduled to commence on Monday but due to the recent escalation of unauthorised activity on the Council’s land by Mr Mixture, CPS were advised by our Legal Services to delay the works pending sending a ‘letter before action’. The letter was sent last week. Therefore, there would be a postponement of works not a cancellation.

Youth Matters – Cllr Robbin-Coker – nothing to report.

Maintenance issues:

- Noticeboards – Cllr Calmeyer reported he was going to get a lock for all of the three noticeboards.
- Bollard damage - Cllr Calmeyer reported that the damaged bollard had been replaced. Cllr Calmeyer also reported that the grass had been mowed on the green and down Woodhill Road.

Sandon Sports Club:

- Cllr Bullus produced an updated version of the lease. This is to be circulated to the Council as a matter of urgency for their comments.
- Cllr Calmeyer reported that planning permission for the new portakabin had been submitted. The long term plan was to have the Parish Council Office in a replacement Clubhouse. However, it was estimated that the portakabin would be located in the car park for approximately 5 years.

Resignation of clerk: Louise James letter of resignation had been circulated to the committee prior to the commencement of the meeting. No comments were made.

New clerk: Cllr Hyatt had welcomed Amanda Parsons, the new Parish Clerk to the committee prior to the commencement of the meeting.

Council office arrangements: Cllr Calmeyer reported that planning permission for the new portakabin had been submitted. The long term plan was to have the Parish Council Office in the replacement Clubhouse. However, it was estimated that the portakabin would be located in the car park for approximately 5 years.

Speed limits Woodhill Road & Mayes Lane: Danbury Parish Council are proposing a 30 mile speed restriction limit to the Bridge. Cllr Calmeyer said that the only way to ensure the speed limit was adhered was to install traffic calming measures. Danbury Parish Council are going to ask the Local Highways Panel for advice on speed limits. A form needs to be completed for this and Cllr Cross said he would find out who to speak to regarding this matter. It was also proposed to put Horse Riding Signs on existing posts and all we in agreement on this. It was also agreed to apply to Highways for speed limits to Mayes Lane, Butts Green Road, Woodhill Road (Sandon Section) and Sporhams Lane.

Village Hall: An e-mail was received from Chelmer and Blackwater Ramblers regarding using the Sandon Village hall car park as a collection point for a coach journey to Exeter. The Clerk to contact them regarding dates and the number of cars they propose to leave during their trip.

050216 Annual Assembly – date 26/4/2016

The Clerk advised that some guests had already responded and were able to attend (Ian Wright, John Galley, Clare Stuckey) to the invitation but at present several were still to respond. She would chase this. Cllr Calmeyer agreed to speak to the WI ladies to ask them to help with refreshments. The Clerk would also invite the following to have a stand at the Annual Assembly: Ian Grundy ECC, Richard Amber and Bob Shepherd CCC, WI, Farleigh, Rev. Revd. Terry Brown and Revd. Mark Meatcher and Darren Chaplin (Friends of Sandon Church), Edward Rigby (Rural Community Council of Essex), Mark Mayhew (Superfast Broadband Scheme), Hammonds Farm, Angela Philips (Young Enterprise) – Cllr Mbonye sending an e-mail.

Sandon Cup: The recipient of the Sandon Cup was also agreed. Cllr Cross agreed to locate the cup and arrange for engraving.

060216 Correspondence

Letters from Chelmer and Blackwater Ramblers: The Clerk to go back to the Chelmer and Blackwater Ramblers to confirm the date they would like to leave their cars to and from while undertaking a trip to Exeter. Also, to ascertain how many cars will be left.

Letter received from Farleigh Hospice – Cllr Hyatt to contact Farleigh Hospice for further information.

Play in the Park Scheme: The information was passed to Cllr Bullus to forward to the Sports Club to see if it was of interest.

Letter received from Darren Chaplin regarding Church Roof Fund.

070216 Finance

LCTS Support Grant: Les Doubtfire had written to the Council saying we would no longer be receiving grants. However, this does not apply to us anyway so there was nothing further to report.

The following payments were approved:

L James – salary	£537.99
L James – expenses	£12.60
K Dobson – salary	£305.00
K Dobson – expenses	£37.10
D Sutton	£90.00
D Sutton	£390.00
K Dobson – expenses	£37.10
K Dobson – expenses	£21.80
L James – expenses	£22.99
Total	£1,454.58

080216 Planning

The following applications were received from Chelmsford City Council:

Proposed hipped to gable roof extension, two storey side and rear extension and front and rear dormers.

Whispering Oaks Southend Road Sandon Chelmsford CM2 7TD

Ref. No: 16/00083/FUL | Received: Fri 15 Jan 2016 | Validated: Thu 21 Jan 2016 | Status: Pending Consideration

T2 - Oak - crown lift to 4m over driveway to prevent damage when vans make deliveries

Briarlands East Hanningfield Road Sandon Chelmsford Essex CM2 7TQ

Ref. No: 16/05002/TPO | Received: Mon 04 Jan 2016 | Validated: Mon 04 Jan 2016 | Status: Pending Consideration

Prune G1 Horsechestnut x 3 group located at the front boundary according to the following specifications: Reduce the crown of all 3 trees by up to 2m and cut back from the BT cable to provide 1m clearance. Remove deadwood throughout the crowns. To maintain the trees not to exceed current height and stature.

14 Sandon Brook Place Sandon Chelmsford Essex CM2 7UJ

Ref. No: 16/05003/TPO | Received: Mon 04 Jan 2016 | Validated: Mon 04 Jan 2016 | Status: Pending Consideration

Construction of Gospel Hall and associated external works

Land South Of Former Sandon Centre Woodhill Road Sandon Chelmsford Essex

Ref. No: 15/02135/FUL | Received: Wed 23 Dec 2015 | Validated: Mon 04 Jan 2016 | Status: Pending Consideration

Planning Applications Decided Jan 16

Proposed detached cart lodge & office outbuilding to the side of the property.

Honeycombe Sandon Hall Bridleway Sandon Chelmsford Essex CM2 7RL
Ref. No: 15/01942/FUL | Received: Fri 20 Nov 2015 | Validated: Tue 24
Nov 2015 | Status: Application Permitted

Demolition of existing outbuildings and construction of new single storey
dwelling

Land At Tall Oaks Mayes Lane Sandon Chelmsford Essex

Ref. No: 15/01876/OUT | Received: Tue 10 Nov 2015 | Validated: Wed 11
Nov 2015 | Status: Application Refused

Enforcement Lists Duly Noted

090216 Reported Incidents for Information

Date	Type	Reference	Info
09-Dec	Highways	2436035	Flooding in Hulls Lane
18-Dec	Highways	2437616	Damaged Road Sign Woodhill Rd/Brick Kiln Lane
06-Jan	Highways	2439303	Damaged Rd sign outside Mulberry View Howe Green Water leak reported to Essex and Suffolk Water –no reference supplied
06-Jan	Water		
11-Jan	Highways	2440565	Flooding in Hulls Lane- photographs uploaded
28-Jan	Highways	2444376	Lorries obstructing Hall Lane
30-Jan	Highways	2444675	Damage to Grass Verge in Hall Lane

100216 Information

Revd. Terry Brown requested £250 for the Queen's 90th Birthday Celebrations. It was proposed by Cllr Calmeyer and seconded by Cllr Hoare. Cllr Hyatt to write to Revd. Terry Brown. Further information to be given at the next meeting.

Cllr Hyatt advised that she will not be at the next meeting and is away from 6th-18th March. Cllr Cross will Chair the next meeting.

Sandon Topics Cllr Mbonye said he was happy to take this over and Cllr Bullus said he was happy to contact Cllr Robbin-Coker. It was agreed to advertise the Annual Assembly in March Edition. It was proposed by Cllr Cross and seconded by Cllr Calmeyer. Cllr Hyatt agreed to do a Quarry update for the March Edition.

Replacement Clubhouse Update: Cllr Calmeyer presented draft plans to the committee. Cllr Cross said there wasn't a meeting scheduled with the Village Hall. This was something that was agreed to arrange. It was proposed by Cllr Mbonye and seconded by Cllr Hyatt.

Meeting closed 9.25pm.