



# SANDON PARISH COUNCIL

Minutes of the meeting held on Monday, 11th April 2016 at Howe Green United Reformed Church at 7.15pm

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**PRESENT: Councillors:** Dee Hyatt - Chairman  
Martin Cross – Vice Chairman  
Ron Bullus  
Cedric Calmeyer  
Richard Mbonye  
Rosemary Hoare

In attendance: Amanda Parsons, Clerk  
Cllr Ian Wright, Chelmsford City Council

The meeting commenced at 7.15 p.m.

Following representation from several residents of Mayes Lane, Sandon Parish Council requests, on behalf of these residents, that serious consideration be made to move the Recycling Area nearer to the North Void.

This would greatly reduce the noise levels to the local residents, cut down on possibly dust contamination of pasture land and reduce movement of the inert waste by heavy vehicles. It would also negate the need to strengthen the Bailey Bridge across the stream.

The public left the meeting at 7.37 p.m.

Cllr Ian Wright updated the Council on the situation regarding construction of Gospel Hall and associated external works including use of the existing car park as an overflow facility for Sandon School. Cllr Wright left the meeting at 7.53 p.m.

## **010416 Apologies for absence**

There were no apologies given.

## **020416 Declaration of interest in items on the agenda**

None.

**Confidential items** – none.

**030416 The Minutes of the Meeting** held on Monday 14<sup>th</sup> March 2016 were approved and signed as a correct record.

## 040416 Current Issues

**Hall Lane Update** – It was reported that a CCTV camera has been installed in Hall Lane to monitor activities.

**Youth Matters** – Cllr Mbonye reported that he was hoping representatives from Youth Matters would be present at the forthcoming Annual Assembly to demonstrate the importance of this project at teaching Year 11's life skills such as developing confidence, insight into marketing and promoting selling of services and goods.

### **Maintenance issues:**

- Cllr Bullus reported three quotations had been obtained for the Portakabin's new alarm system and the recommendation was to go with Thornton's.
- Howe Green Bus Shelter. Cllr Calmeyer reported quotations had been obtained for the refurbishment.
- Steps for the Portakabin have been sourced at a fraction of the initial cost. Initial cost £1,000. Proposed steps to be purchased at approximately £100 per step.
- Cllr Cross asked for it to be recorded that the insurance certificate be reviewed to include the Portakabin.

### **Sandon Sports Club:**

- Cllr Bullus would be writing to the solicitor to see if they would revise their figure for the new lease. Cllr Bullus also proposed a small gift was purchased to thank Pete at Hammonds Farm for all the help and support he had given SPC throughout their temporary stay at the Farm.

**Council Office Arrangements:** Cllr Hyatt reported she would be putting a notice on the Forum that appointment with the Parish Clerk was strictly by prior arrangement only.

**PCC:** Nothing further to report.

**May Farm Update:** Enforcement visiting to check that the caravan has been removed from the front of the property. Cllr Hyatt had gone back to SAG Group regarding the horsebox being over 3.5 tons on the property.

**Website Update:** The clerk reported that hosting had been taken out for the new website. Software to be installed and an initial design would be presented to the Council at the next meeting. Cllr Mbonye requested the new website include updated photographs of the Parish. Cllr Calmeyer requested e-mail addresses be created for each of the Council.

## 050416 Annual Assembly – date 26/4/2016

The Clerk advised updated the Council on arrangements for the Annual Assembly.

**Sandon Cup:** Cllr Cross arranged for the cup to be engraved.

## 060416 Correspondence

**Letter from St. Andrew's Youth Fellowship:** Cllr Hyatt expressed her sadness that after 42 years the St. Andrew's Youth Fellowship would be closing. Clerk to write on behalf of the Council to express their grateful thanks for all the hard work over the years.

- a. **Essex County Council Consultation - Parking Standards, design and Good Practice and Strategic Environmental Assessment and Sustainability Appraisal:** The e-mail was circulated and Clerk go back and say no observations.
- b. **Queen's 90<sup>th</sup> Birthday Coin:** A coin has been sent to the SPC and it was agreed to give it to Revd. Terry Brown to be awarded at the Queen's 90<sup>th</sup> Birthday Party celebrations on the 12<sup>th</sup> June.

**070416 Finance**

**The following payments were approved:**

A Parsons exp	£150.99
HMRC	£90.09
Ernest Doe & Sons Ltd	£299.90
C Calmeyer	£600.00
C Calmeyer	£151.80
Scott Dryden	£50.00
A Parsons Salary	£564.30
D Sutton	£250.00
R Hoare	£111.48
EALC	£383.20
D Sutton	£450.00
D Hyatt	£179.10
K Dobson Salary	£415.00
K Dobson Expenses	£51.95

**080416 Planning**

The following applications were received from Chelmsford City Council:

**Grove Farm Ditch Maintenance:** Cllr Hyatt to contact Ian Houghton at Grove Farm to discuss Ditch Maintenance.

**16/00457/FUL - Sunnyside Southend Road Sandon Chelmsford CM2 7TE** Proposed single storey front and side extensions, extension to the roof and external alterations – **no observations.**

**16/00460/FUL - Badgers Great Gibcracks Chase Sandon Chelmsford** Demolition of existing dwelling and construction of a replacement dwelling and garage– **no observations.**

**Enforcement list** - received and circulated prior to the meeting.

**090416 Reported Incidents for Information**

Nothing to report.

**100416 Information:**

None

Meeting closed 9.20 pm.

**The next meeting will be held on Monday 9<sup>th</sup> May 2016 at the St Andrews Church Meeting Room, Sandon at 7.15 pm**