

## SANDON PARISH COUNCIL

Minutes of the meeting held at **St Andrews Church Meeting Room on Monday, 11<sup>th</sup> July 2016** commencing at **7.15 pm**



**PRESENT: Councillors:** Dee Hyatt - Chairman  
Martin Cross – Vice Chairman  
Ron Bullus  
Cedric Calmeyer  
Rosemary Hoare

**In attendance:** Amanda Parsons, Clerk  
Sue Dobson

**Apologies received:** Cllr Mboyne

The meeting commenced at 7.17 p.m.

Cllr Hyatt opened the meeting to the public by saying the majority of the council had recently attended a Quarry in Ipswich to view first-hand the sound caused by the proposed machinery to be used in Sandon. Sue Dobson then spoke and said she had been to visit the site in Sandon. Sue Dobson then showed the Council a copy of the letter she had written on behalf of residents. Cllr Hyatt said how inaudible the Council had found the machinery. Sue Dobson then said she would send a copy of the letter to the clerk. Sue said the main concern was the number of Lorries (approximately 80) that would be on-site. Cllr Hyatt reported that Bretts are currently revising the planning application in view of the comments raised by the residents and Sandon Parish Council and have promised to circulate this once it is published. Sue Dobson said it works out approximately 220 meters away and how pleased the residents were with the revised plans. Sue Dobson then asked where the bird scarers have been situated. She stated that they start at 7 a.m. in the morning and finish at 7.30 p.m. 2 bangs every 30 minutes and very noisy. Environmental Services should be contacted. Clerk to contact.

### ACTION

#### **010716 Apologies for absence**

Cllr Mboyne gave his apologies of absence.

#### **020716 Declarations of Interest: –.None**

**030716 The Minutes of the Meeting** held on Monday 13<sup>th</sup> June 2016 were approved and signed as a correct record.

#### **040716 Current Issues**

- a) **Howe Green Chapel** – Cllr Hoare reported that all our notices are currently in the Chapel as the noticeboard had been destroyed. Cllr Hoare reported that Revd. Meatcher had a meeting with Revd. Brown. As we are unclear what the future plans are for the Chapel, Cllr Hyatt to contact Revd. Meatcher for an update.
- b) **New Appraisal Form** – Cllr Hoare reported that Cllr Bullus and Cllr Hyatt had responded to the appraisal form recently circulated and have given their comments. It was agreed that Cllr Hoare would make the amendments to the form and circulate.
- c) **Grove Farm** – Clerk to chase Ian Houghton
- d) **Hall Lane** – Cllr Hyatt reported that she had received an e-mail from Cllr Wright to say he felt the meeting on 7<sup>th</sup> July was productive and well received. Cllr Calmeyer recommended to Cllr Wright that a two monthly meeting would be a useful way to keep up the momentum. Cllr Hyatt to e-

**Cllr Hyatt**

**Cllr Hoare**

**Clerk  
Cllr Hyatt**

- mail William Butcher about a meeting in two months' time.
- e) **Youth matters** – Cllr Mboyne
  - f) **Maintenance issues** – Cllr Calmeyer reported that he had a meeting with Revd. Terry Brown and David Farrar regarding additional grass cutting. It was agreed that SPC would cut the grass 12 times a year, however, they would cut additionally for special circumstances fetes etc. However, in return they will be allowed to use the hire of the church room for free. There followed a discussion regarding the periphery around the field and the frequency of grass cutting by Sandon Parish Council. Cllr Bullus to ensure this is in the lease. **Cllr Bullus**
  - g) The Howe Green noticeboard has been destroyed by a road traffic accident. Cllr Calmeyer to provide a quotation for a new noticeboard. Clerk to contact the driver of the vehicle for his insurance details. **Clerk**
  - h) The pine trees between the footpath and the road. Clerk to contact Highways to cut back the pine trees. **Cllr Bullus**
  - i) **Sandon Sports Club**– Cllr Bullus to send an e-mail to the Solicitor to chase the lease. **Cllr Bullus**
  - j) **PCC**– Cllr Hoare reported a meeting is to take place on Monday, 18<sup>th</sup> July.
  - k) **Village Hall** – Cllr Cross reported a meeting to be held Tuesday, 12<sup>th</sup> July.
  - l) **May Farm Update** – Cllr Hyatt reported no further update. Cllr Bullus mentioned it would be helpful to arrange a meeting with the Sandon Action Group. Cllr Hyatt to speak to Sandon Action Group to arrange a meeting. **Cllr Hyatt**
  - m) **Website Update** – Clerk to arrange a meeting with Cllr Mboyne. **Clerk**
  - n) **Date for Annual Assembly 2017** and invitation to the new Police Commissioner. Clerk to invite the Police Commissioner (Alan Cook). **Clerk**
  - o) **Deed of Easement** – Cllr Calmeyer updated the council by saying the amendments to the Deed of Easement are with the Solicitor.
  - p) **Neighbour Hood Plan Report** – Cllr Hyatt reported that she had attended a recent meeting of the RCCE. Plans to create local polices and application plans are difficult – not one Essex Council have had their plans passed. Some have been doing this since 2012. It is a very complex process. We would need to follow the same format as Chelmsford (whose plan isn't due out until Christmas). You need a formal voting process in Sandon and the statutory rules for every single aspect are very complex.
  - q) A vote was taken to decide whether to proceed with the RCCE. It was unanimously agreed that we would not proceed with this scheme.
  - r) RCCE – Cllr Cross had chased the secretary for Ed Rigby regarding an update following the recent survey. 120 replies were received from the 650 surveys sent out to Sandon residents. It found we need four or five units of two / three bedroom properties. He has sent us the exact areas where residents would suggest the housing is situated. Cllr Cross is going to go through the map and highlight who owns which fields. A meeting is arranged for Wednesday, 20<sup>th</sup> July with a developer who wishes to discuss land near the Park and Ride. **Cllr Cross**

#### 050716 Correspondence

Correspondence received and action required –  
RCCE Application Form – it was agreed not to proceed with this application form.

#### 060716 Finance

The following payments were approved:

EXPENSE	TOTAL
A Parsons Salary	<b>£564.30</b>
K Dobson Salary	<b>£470.00</b>
K Dobson Expenses	<b>£50.15</b>
Essex Pension Fund (Paid via BACS)	<b>£98.70</b>
Supplies4Business	<b>£141.91</b>
Mark Weatherhead	<b>£258.54</b>
Holmes and Hills LLP	<b>£1842.60</b>
Hyde Lane Service Station	<b>£65.01</b>

Clerk to circulate payments for approval in the format above prior to each meeting.

It was agreed that we would no longer be using the services of Mark Weatherhead and would attempt to source this work locally.

VAT – Cllr Cross proposed that he would work with the clerk to get back the VAT.

**Clerk**

**070716 Planning:**

Applications received –

**16/00980/FUL, Three Oaks Southend Road Howe Green Chelmsford,**

Description of works: Raise the roof to add additional first floor accommodation to the existing first floor space. Two storey front extension. Single storey side, front and rear extensions. Alterations to the existing windows and doors. No Observations.

**16/01065/FUL Thornwood East Hanningfield Road Sandon Chelmsford CM2 7TF** Proposed two storey rear extension and single storey side extension. No Observations.

**16/01122/FUL Land Adjacent Badgers Great Gibcracks Chase Sandon Chelmsford Essex** Construction of a new dwelling with detached stable/garage block. No Observations.

Cllr Cross sending the clerk e-mails regarding CIL.

Other planning matters: - previously circulated.

**080716 Reported Incidents: None**

**090716 Information:**

Cllr Bullus mentioned a resident had contacted him regarding the ownership of the triangles of grass in front of the church. Cllr Bullus mentioned in the 50's the car park was purchased to stop housing extending up to the church. The far triangle and the village green is owned by Sandon Parish Council. Cllr Bullus to report back to the resident with this information.

**Cllr Bullus**

Meeting closed at 9.05 p.m.

**The next meeting will be held on Monday 8<sup>th</sup> August 2016 at Howe Green United Reformed Church at 7.15pm**