

SANDON PARISH COUNCIL

Minutes of the meeting held at **St Andrews Church Meeting Room** on Monday, 14th November 2016 commencing at 7.15 pm



PRESENT: Councillors: Dee Hyatt - Chairman
Martin Cross – Vice Chairman
Ron Bullus
Cedric Calmeyer
Rosemary Hoare
Richard Mboyne

In attendance: Ted Munt, Clerk

Apologies received: none

The meeting commenced at 7.15 p.m. Cllr. Mboyne left the meeting at 8:15 p.m.

011116 Apologies for absence – Cllr Dee Hyatt apologised that she would be away for the next meeting and Cllr Cross would Chair this meeting.

021116 Declarations of Interest: –.None

031116 The Minutes of the Meeting held on Monday 10th October 2016 were approved and signed as a correct record.

041116 Current Issues

- a) Hall Lane – Cllr Hyatt updated the meeting with the outcome of Thursday 10th meeting with the various authorities. The police are investigating the theft of the fence and criminal damage to the entrance barrier to the allotments. P.C. Nicola Goode to be contacted to see whether a restorative justice session could be organised.
- b) Youth matters – Cllr Mboyne reported that 18 young people from Sandon School have been contacted regarding the enterprise scheme. Discussion on which other schools could be approached, and not necessarily in Sandon and whether the website be used to popularise this scheme, which was agreed.
- c) Maintenance issues:-The maintenance man has still not signed his new employment contract. This should be signed as it is for his benefit. Cllr Calmeyer requested that the clerk write a letter requesting him to sign it within seven days. The clerk needs to reiterate to the maintenance man that any expenditure needs to be authorised via Cllr Calmeyer
The notice board at Howe Green needs to be erected .
- d) Sandon Sports Club – Cllr Bullus reported that the SPC Solicitor has come back and most of the points bought up by the Sandon Sports Club were covered by our Solicitor. The document should be returned w/c 14th November. Clerk to check the cash book to see when the last time payment was made to Sandon Sports Club and advise Cllr Bullus
Cllr Hoare to order dog mess notices which need to be erected on the sports field

ACTION

Cllr Hyatt

Cllr Mboyne

Clerk

Cllr Calmeyer

**Clerk
Cllr Hoare**

- | | |
|--|-------------------|
| e) PCC– Cllr Hoare to tell the PCC that our land is already registered, and the triangle where the Christmas tree is put belongs with the car park and the Church. | Cllr Hoare |
| f) Website Update –. Amanda to get the website launched as soon as possible and train the new clerk. It was agreed to keep the old clerk on until Christmas to complete the website and liaise with David Pearson regarding the yahoo forum. | Clerk |
| g) Deed of Easement –Clerk to find this and contact solicitors. | Clerk |
| h) Accounts system – Clerk to arrange payment of £900 to village hall, and £650 to the PCC for St Andrews Church
Clerk to come up with budget headings prior to the budget review | Clerk |
| i) Topics – These are at the printers now. They will need to be delivered. Will include a one page insert. | |
| j) Allotments – There are two vacancies. Clerk to write to Dave Edwards to see whether there is a waiting list. | Clerk |

051116 Correspondence

Correspondence received and action required –
Clerk to write to Sandon Village Hall to establish how much the pot hole damage will cost to repair

Clerk

061116 Finance

The following payments were approved:

A Parsons Salary	£450.45
K Dobson Salary	£305.00
K Dobson Expenses	£45.65
T Munt Salary	£277.20
T Munt Expenses	£33.06
Essex PF	£32.90
E Doe	£15.00

The following receipts had been received:

Chelmsford City Council – CIL	£733.95
Endsleigh Ins – notice board damage	£393.00
EALC – 75% refund on clerk’s course	£37.50

071116 Planning:

16/01819/CLEUD Outbuilding Wayside Mayes Lane Sandon Chelmsford Essex. Business and Residential purposes Sandon Parish Council object to this application as the building appears to be for residential use. We cannot believe Chelmsford City Council would not have seen this building when they were inspecting the huge metal Workshop for the motor racing business at this address a couple of years ago and therefore do not believe it has been in position for over 10 years. The building is not justified in this rural/agricultural position

16/01829/FUL 17 Chalklands Sandon Chelmsford Essex CM2 7TH Two storey side extension, single storey rear extension. Raising of the front eaves

to increase height of first floor. Balcony to the rear of the property and two side roof windows. No observations

16/05257/TPO Howe Farm Southend Road Howe Green Chelmsford
Description of works: (G1) Oak x 1 - To reduce lateral branches by 2.5-3m over garden (pool) to Howe Farm, cutting to suitable points, blend into upper canopy. Remove deadwood greater than 25cm diameter - to safeguard the future life of the tree and in order to promote good arboricultural practice.
No observations

081116 **Reported Incidents - None**

091016 **Information:**

Meeting closed at 9.15 p.m.

The next meeting will be held on Monday 12th December at Howe Green United Reformed Church at 7.15pm