

## SANDON PARISH COUNCIL

Minutes of the ANNUAL ASSEMBLY held at **Sandon School**  
on Tuesday, 24<sup>th</sup> April 2018 commencing at 7.30 pm



---

**PRESENT: Councillors:** Dee Hyatt - Chairman  
Martin Cross – Vice Chairman  
Ron Bullus  
Cedric Calmeyer  
James Colbeck  
Rosemary Hoare

**In attendance:** 49 recorded electors of the Parish and members of the surrounding community  
Ted Munt, Clerk  
Cllr Ian Grundy, Essex County Council  
Cllr Ian Wright, Chelmsford City Council  
Mr Jo Wincott, retiring headteacher, The Sandon School  
Mr Andrew Weaver, incoming headteacher, The Sandon School  
Chris Hemmingsley, Bretts  
Martin Curtis, Hammonds Farm  
Matthew Lynwood, Hammonds Farm  
Revd. Terry Brown  
Mrs Judy Cecil, Sandon NDP

The meeting commenced at 7.30 p.m. with the Chairman welcoming the gathered assembly, the members of the Parish Council, and the invited guests. She explained the format for the meeting. The first half would comprise of the meeting formalities, followed by presentations from the guest speakers. The meeting would then adjourn for refreshments and to enable parishioners to talk to the various invited guests around the hall. The meeting would then reconvene to summarise the main points made during the informal discussions, to encourage comments about the Neighbourhood Development Plan, and to sum up.

- 1 Emergency Procedures** – The Chairman explained the emergency procedures in the event of a fire.
- 2 Apologies for absence** – apologies were received from, Cllr R. Ambor, Cllr R.Whitehead, Cllr B Shepherd
- 3 Introduction of Parish Councillors and Guests:** – Cllr Hyatt introduced and thanked the Parish Councillors for the time and effort they had given the Parish in the past year. Cllr Mbonye had left during the year, and Cllr Colbeck had joined. Note that there is still one vacancy. Each Councillor then described the nature of their role on the Council. Cllr Hyatt then thanked Jo Wincott for his help and support over the years and wished him well on his new career.
- 4 The Minutes of the Meeting** held on 25<sup>th</sup> April 2017 - The Minutes of the Annual Assembly held on 25<sup>th</sup> April 2017 were agreed as a correct record and were signed by the Chair. Note small amendment to be made to the list of attendees
- 5 Chairman's Report and Presentation of Sandon Cup.** – Cllr Hyatt ran through notable issues that had affected the parish over the last year. It was agreed to award the Sandon Cup to Pam Knott for her numerous good works in the community and her many years running the United Reform Church.

**6 Presentation of the unaudited accounts for the year 2017/18** – Cllr Cross then gave a report on the unaudited accounts for 2017/2018. To summarise, there was £45,000 in the bank account, the precept was £30,580, and the council had made a surplus of £9,700 over the year.

## **7 Presentations:**

- a. **Hammonds Farm – Mr Matthew Lynwood** gave a presentation updating the possible development plans for the Hammonds Farm area. This could result in the building of up to 3,000 new homes, with supporting infrastructure such as schools, medical facilities and other important community facilities. Over half of the land will be retained as open space including recreational space, sports, allotments, community farm, River Chelmer access and an extended Green Corridor. He stressed that if the council cannot deliver the housing in the areas they have identified, the area remains at risk of new development coming forward in unidentified areas. By allocating Hammonds Farm, then this will help protect the city from unplanned and unwanted development.
- b. **NHS – Mr Dan Doherty and Mr James Wilson** both explained some of the changes that were coming to the NHS in our region. They would be around at the half time interval to discuss this further.
- c. **Chelmsford Museum – Mr Nick Wickenden** outlined the upcoming changes to Chelmsford Museum. The Oaklands Park site has been revamped using £2 million from the Heritage Lottery Fund. Although the Victorian House will be closed for 2018, there are still plenty of things to do in the modern half of the museum. Further information could be found on their website [www.chelmsford.gov.uk/museums](http://www.chelmsford.gov.uk/museums) or by ringing 01245 605700. Note that there are some spare pamphlets concerning Lynton Lamb, our local artist. Contact the Clerk if copies are needed.
- d. **Proposed Community Centre – Cllr Cedric Calmeyer** advised that plans had now been drawn up. Copies of these had been circulated within the various village organisations and their comments have been incorporated.
- e. **Neighbourhood Development Plan – Mrs Judy Cecil** introduced a short video and continued with slides showing the responses received from the residents via the questionnaires that had been completed. She ended by presenting a draft vision for the parish. The audience were invited to make their comments to the team at the interval. Note that the £50 prize draw was won by Brian Moss

The meeting then adjourned at 8.47 pm to allow parishioners to talk to the invited guests around the hall and partake in refreshments. The meeting reconvened at 9.05 pm.

**8 Summary of main points made during the informal discussions – Cllr Hyatt** led a discussion on those items that had been flagged up during the interval.

**9 The Neighbourhood Development Plan** – Mrs Cecil and the team were warmly congratulated on the work they had carried out to date. Further volunteers were needed to help continue the process. Without an NDP in place, the community was more exposed to unwanted developments.

## **10 Questions from the floor to the council**

Could we have a better, well lit, footpath up Brick Kiln Road to the Park and Ride?

There is a need for more, and better, cycle paths in the parish.

Can the old footpath from Mayes Lane to Brick Kiln Road be re-instated?

Water rushing down the Southend Road at Howe Green is causing issues. Cllr Hyatt encouraged residents to log this issue on the Highways Authority website.

Clarification wanted on the P.C.'s response to the Hammonds Farm development.

The Chairman thanked parishioners and guests for attending, and for the support and hard work of her fellow councillors. She also thanked Sandon School for the use of the hall, and the WI ladies for providing the refreshments. There being no further questions, the Chairman then drew the meeting to a close.

The meeting formally closed at 9.27p.m.

DRAFT