

# SANDON PARISH COUNCIL



Parish Office  
Recreation Ground  
Rectory Chase  
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## To all members of the Council

You are hereby summoned to a meeting of Sandon Parish Council to be held at **Howe Green United Reformed Church** on **Monday 10<sup>th</sup> December 2018** commencing at **7.15 pm** when the following business is proposed to be transacted.

*Ted Munt*

Clerk to the Council  
5th December 2018

## AGENDA

1. To accept apologies for absence
2. Declaration of interest in items on the agenda
  - a. To consider whether any items on the agenda are of a confidential nature and to resolve to exclude public/press for these item(s)
3. To approve the minutes of the meetings on Monday 12<sup>th</sup> November.
4. To approve the co-option of a new councillor.
5. Public participation section
6. Current issues:
  - a. Maintenance including ditch clearance - Cllrs Calmeyer/Bullus to report back on any latest issues
  - b. Flood prevention – Cllr Bullus to discuss the response from Essex Highways re Scheme Request Form for CCC re flooding at Hulls Lane/Woodhill Rd/Mayes Lane.
  - c. Community centre – Cllr Calmeyer to give the latest position. Meeting to accept the appointment of the quantity surveyor.
  - d. Neighbourhood Development Plan – Cllr Hyatt to provide an update. Clerk to present budget versus actual spend.
  - e. PCC – Cllr Colbeck to report back on any news.
  - f. Sports Club – Cllr Bullus to update the meeting with any developments
  - g. Village Hall – Cllr Bullus to update the meeting with any developments
  - h. Local Council Award briefing – Clerk to give update on progress.
  - i. New Financial Regulations – Meeting to accept the new Financial Regs
  - j. Internal Auditor – Clerk to provide an update.
  - k. Topics – Cllr Hyatt to ask for contributions for next edition
  - l. Local Highways Panel – Cllr Cross to update meeting following a presentation he attended
  - m. Enchanted evening – Cllr Calmeyer to lead discussion on whether this would be something that the P.C. may wish to pursue.
  - n. Future P.C. meeting dates – meeting to agree the following dates for the start of next year: 14<sup>th</sup> Jan, 11<sup>th</sup> Feb, 11<sup>th</sup> March (all being the second Monday in the month)
  - o. Grants to local institutions – Cllr Hyatt to lead the discussion

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7. Correspondence received and action required
8. Finance:
  - a. Payments to approve – list of payments to be circulated
  - b. Budget presentation – for discussion
  - c. Precept 2019/20 – Meeting to agree next year's precept of £31,933
9. Planning:
  - a. Applications received – To be circulated.
  - b. Determinations made – To be circulated.
  - c. Enforcement list – To be circulated.
  - d. Other planning matters – To be circulated.
10. Information: items for information only which are not separately covered by an agenda item.

**The next meeting will be held on Monday 14th January at St Andrews Church Meeting Room at 7.15**

