

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **St Andrews Church Meeting Room, Sandon** on **Monday, 12th November 2018** commencing at 7.15 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Cedric Calmeyer  
Ron Bullus  
Martin Cross  
James Colbeck

**In attendance:** Clerk. Cllr Ian Wright (part), One member of the public.

### ACTION

**011118 Apologies for absence – None**

**021118 Declarations of Interest – None.**

**031118 The Minutes of the Meeting** held on Monday 8<sup>th</sup> October 2018 were approved. Cllr Hyatt signed as a correct record.

**041118 Public Participation Session –** City Councillor Ian Wright updated the meeting with recent planning issues. Asked the councillors to note any important trees in the parish as potential consideration for a TPO. Cllr Wright then left the meeting. A member of the public sought clarification about what being a councillor entailed.

### **051018 Current Issues**

- (a) Hall Lane – No further changes since the last meeting.
- (b) Maintenance and ditch clearing – The overhanging or encroaching tree/hedge issues on Butts Green Road (as highlighted by ECC) has been addressed.
- (c) Flood prevention – Cllr Bullus discussed the scheme request form regarding the flooding at Hulls Lane/Woodhill Rd./Mayes Lane. Meeting agreed that the clerk send this to ECC for consideration at their next local highways panel
- (d) Community centre – Cllr Calmeyer is waiting for the revised plans from the architect.
- (e) Neighbourhood Development Plan – Nothing further to report.
- (f) PCC – the PCC have agreed who owns the various triangular pieces of land outside the church. P.C. agreed to reinstate the grant money to the church. Proposed Cllr Hyatt, seconded Cllr Colbeck. Meeting agreed to allow church to purchase, and place, an effigy of a soldier on one of the triangular pieces of land (but not where the Christmas tree will be).

Clerk

Clerk

(g) Sports club update – Nothing to report

(h) Sandon Village Hall – Meeting agreed that Cllr Bullus be the new rep. Clerk to write to the SVH secretary to confirm this.

Clerk

(i) Local Council Award – Meeting agreed that P.C. will aim to get the Foundation Status on the Local Council Award scheme. Clerk to work through the criteria needed to attain this. Will hope to have this in place prior to December's P.C. meeting.

Clerk

(j) Christmas tree – Cllr Calmeyer advised the meeting that this should be planted 2<sup>nd</sup> Dec.

(k) Chelmsford Local Plan – Cllr Hyatt reported back on the recent meeting that she attended.

(l) Remembrance Day - P.C. was thanked for their support on this day.

(m) Friends Committee – Meeting agreed they wouldn't nominate someone full time to be on this committee. However, someone would attend as and when they were needed for particular items.

(n) New Standing Orders – The latest Standing Orders (July 2018) were formally adopted. Proposer Cllr Hyatt, seconder Cllr Calmeyer

(o) Internal auditor – The previous auditor no longer wished to carry out this role. Clerk to find a new (external) internal auditor and report back to the council for it to make a decision.

Clerk

**061118 Correspondence received and action required – None.**

**071118 Finance**

(a) The following payments were tabled and approved: Note that individual employee details have been combined under the one cost centre.

|                          |         |      |
|--------------------------|---------|------|
| Employee costs           | £925.37 | Tfer |
| Plusnet                  | £21.76  | d/d  |
| Various stationery items | £38.05  | d/d  |
| D.W. Maintenance         | £275.00 | Tfer |
| EALC                     | £20.00  | Tfer |
| Billericay Fuel Services | £32.05  | Tfer |

(b) The seven month budget update was presented. The allotment rents have all been received. However, the amount looks low as the water bills have been much reduced this last year. Clerk to add % in column headings.

Clerk

**081118 Planning:**

**18/01571/FUL** 4 Gablefields Single storey rear extension. No observations

**18/01599/FUL** Tresmeer Southend Road Proposed vehicle crossover. No observations

**18/01757/FUL** 2 Hullbroom Cottages Sporhams Lane Re-submitting approved plans for a single story rear extension that have expired. No observations

**18/01738/FUL** Edenhurst East Hanningfield Road First floor front extensions, raising hip ends to main roof of detached house and alterations to existing fenestrations. No observations

**091118 Information** – Cllr Calmeyer to forward photo of Cllr Colbeck for the website

**Cllr Calmeyer**

**101118 Confidential item** – Clerk presented updated spread sheet to the meeting. Only item outstanding is the large board that will be needed.

**Cllr Calmeyer**

Meeting closed at 9.20 p.m.

**The next Parish meeting will be held on Monday 10<sup>th</sup> December 2018 at the Howe Green United Reformed Church at 7.15pm**