

SANDON PARISH COUNCIL

Minutes of the **additional Parish Council Meeting** held at **Parish Office on Tuesday 30th July 2019** commencing at 7.15 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Cedric Calmeyer
Alan Kalbfell
James Colbeck

	<u>ACTION</u>
090719 Apologies for absence – Martin Cross, Elaine Williamson, Ted Munt	
100719 Declarations of Interest – None.	
110719 Public participation session. - None	
120719 The Community Film evening 22nd August 2019	
a. Motion to increase budgeted expenditure by another £800 to a maximum of £3,000 agreed. Also to purchase a lighting rig for £200 and rubbish bags, and signs Proposed by Cllr Kalbfell and seconded by Cllr Calmeyer.	Clerk
b. Clarification that all issues have been considered prior to hosting the event. Cllr Calmeyer queried the list of costs in relation to the hire of the film company. Clerk to clarify.	Clerk
c. Agreed Topics to go out asap. Clerk to supply date we can expect to receive the issues for delivery.	Clerk
d. Signs similar to previously supplied by Signit. Two signs needed - 'Headphone Collection Here - £10 Refundable Deposit'. 'Car Park will be locked at 23.00 hrs – Cars parked at Owners Risk'	Clerk
e. Suppliers to drop off their equipment between 1700 and 1900.	
f. Village Hall/W.I to supply Teas/Coffees plus cakes and biscuits until film starts. Cllr Kalbfell to look after the premises	
g. St Andrews to supply BBQ	
h. Sports Club to supply drinks, crisps, sweets etc.	
i. Ice Cream Van until film starts	
j. Clerk to book Village Hall for £60 to cover the cleaning, electricity etc.	Clerk

k. Everyone to be at the site as close to 1800 as possible. Cllr Hyatt to be there earlier.

l. All to wear name badges

Clerk

m. All to wear Hi Vis if they have one.

n. Cllr Cross to look after Car Parking, incl. Disabled/Dropping Off

o. Cllr Cross to provide walkie talkies

Cllr Cross

p. All the other items on the Decision and Actions list were agreed as written.

q. Jobs on the night.

Cllr Calmeyer and Margaret Calmeyer: Earphone distribution

Cllr Cross: Car parking

Cllr Colbeck: Announcements/Usher

Cllr Williamson: Bin bag distribution and general back up

Cllr Hyatt: Director of Operations

Clerk: Signs at Sandon School and Office. Name badges etc.

130719 Finance

The following payments were agreed (subject to 120719 (b) above)

The Silent Disco	£897.00	Tfer
The Village Hall	£60.00	Tfer

Meeting closed at 19.50

The next Parish meeting will be held on Monday 12th Aug 2019 at Howe Green United Reformed Church at 7.15pm.