

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **St Andrews Church Meeting Room** on **Monday, 11th November 2019** commencing at 7.15 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Cedric Calmeyer  
Alan Kalbfell  
Martin Cross  
James Colbeck

**In attendance:** Clerk.

### ACTION

**011119 Apologies for absence** – Cllr Elaine Williamson

**021119 Declarations of Interest** – None.

**031119 Public participation session.** No members present

**041119 The Minutes of the Meeting** held on Monday 14<sup>th</sup> November 2019 were approved. Cllr Hyatt signed as a correct record.

### **051119 Current Issues.**

(a) Maintenance and ditch clearing – Clerk to clarify with the CCC Parks and Space Manager that the P.C. will only cut the three open spaces on Hall Lane and will not attend to the trees. These are CCC's responsibility.

**Clerk**

(b) Sandon Hall Bridleway - Cllr Hyatt gave an update on the recent Howe Green resident's meeting 6<sup>th</sup> November in which the poor state of the bridleway was discussed. ECC Cllr's Grundy and Bentley will be contacted for their views.

**Cllr Hyatt**

(c) Allotments – Clerk to amend the P.C.'s policy and tenant's lease following suggestions from the meeting. Clerk to ask CCC for a revised lease with correct dates.

**Clerk  
Clerk**

(d) Community Centre – Cllr Calmeyer to obtain new drawings showing no provision for the village hall. Sports Club will be kept updated.

**Cllr Calmeyer**

(e) Neighbourhood Development Plan – Comments will be sought from the residents at the Xmas Fayre 16<sup>th</sup> Nov. Meeting noted that the responsibility for the basic condition statement lies with the P.C.

(f) PCC – Mrs J. Cecil is seeking permission for the P.C. to erect a secure storage area to store the mower. Meeting agreed to contribute £1,090 towards the Friends of Sandon Church and £300 for rental of Howe Green Church.

**Clerk**

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| <p>(g) Sports club – They, and the Village Hall, are swapping diaries to avoid clashes over the car park. Clerk to write to the Sports Club reminding them of their obligations re use of the car park. P.C. happy to extend the length of their lease. Cllr Kalbfell to remind them that they would have to pick up the respective solicitor’s costs. Cllr Kalbfell brought up the question of using the area by the field gate for temporary parking. This could cost c.£5k. However, historical precedent meant that permission for this would not be granted.</p> | <p><b>Clerk</b><br/><b>Cllr Kalbfell</b></p> |
| <p>(h) Sandon Village Hall – Meeting noted that the Village Hall do not want to be involved with the proposed new Community Centre. Meeting resolved that they would continue to explore options which would meet the needs of the community now, and in the future (see 051119 d above). Clerk to formally write to the Village Hall acknowledging their refusal to be involved with the new venture. Cllr Kalbfell has asked them for their thoughts on any future community event.</p>   | <p><b>Clerk</b></p>                          |
| <p>(i) Mental Health Training Day 23<sup>rd</sup> Nov. – Currently have 11 attendees. Cllr Hyatt will be there at 08:00 to meet the trainer and has made arrangements for the provision of a projector. All to note that they are entitled to withhold their personal information should they wish.</p>   |  |
| <p>(j) Welcome packs – This to be considered for adoption at a future meeting.</p>  | <p><b>Cllr Williamson</b></p>                |
| <p>(k) Chelmsford Assoc. of Local Councils – Cllr Kalbfell is waiting for the minutes to be published.</p>  | <p><b>Cllr Kalbfell</b></p>                  |
| <p>(l) Winter Topics – Subjects were agreed and allocated. All needed to be back to the Clerk by Mon 25<sup>th</sup> Nov. to ensure publication before Xmas.</p>  | <p><b>All</b></p>                            |
| <p>(m) Recent fencing off of the school playing field – Clerk to request form to lodge an objection if it can be proved the path has been used for over twenty years.</p>   | <p><b>Clerk</b></p>                          |
| <p>(n) Election 12<sup>th</sup> Dec – Meeting noted the purdah period needs to be respected.</p>  |  |
| <p>(o) V.E. weekend 8<sup>th</sup> to 10<sup>th</sup> May – Meeting agreed to combine forces with the Church rather than Gt Baddow P.C. Clerk to write to them.</p>   | <p><b>Clerk</b></p>                          |
| <p>(p) Christmas tree – Cllr Calmeyer agreed to source the Xmas tree for this year</p>  | <p><b>Cllr Calmeyer</b></p>                  |

**061119 Correspondence received and action required** – Clerk to contact the clerk at Gt Baddow saying that Cllr Cross will attend their domestic violence course 26<sup>th</sup> Nov. **Clerk**

**071119 Finance**

- (a) The following payments were tabled and approved. Note that individual employee details have been combined under the one cost centre.

Employee costs	£892.63	Tfer
Plusnet	£22.40	d/d
Tesco	£10.00	d/d
Timpson	£30.00	d/d
Talk to Pheonix	£250.00	Tfer

(b) Budget – Meeting discussed the latest figures and suggested changes to the budget for next year. Meeting resolved to apply for a precept of £33,530. This represents a 5% increase on this year's amount. Meeting recognised the large costs associated with the revamp, and extension to, the current allotment site.

### **081119 Planning:**

**19/01584/FUL** 15 Chalklands. Two storey side extension and single storey rear extension. Sandon Parish Council feels this development is being sighted too close to the neighbouring property on Southend Road cutting out their views and light. Sandon Village Design Statement HG8 states Proposals for infill development, extension or outbuildings should ensure the spacing between properties remains in keeping with existing properties. New buildings should be similar in size to the average of nearby properties and in proportion to the size of the site.

This is a very large extension to an already large property, but placed very close to the boundary fence. We feel the development would have been better on the pool side.

**19/05204/TPO** Land North Of Peach House Cottages, Southlands Chase. Crown lift on Oak tree. No observations

**19/05201/TPO** Great Baddow Lawn Tennis Club, Ladywell Lane. Various tree works. No observations

**19/01679/FUL** Fragrance, Woodhill Road. Demolition of existing dwelling and garage. Construction of replacement two storey dwelling with attached garage. Installation of timber gates and brick piers with associated hedge planting. No observations.

**19/01423/FUL** The Fold, Woodhill Road. Further amendments to original plans. No observations.

**19/01750/FUL** Grove Farm, East Hanningfield Road. Proposed raising of the main roof. Part two storey, part single storey rear extension. Re-construction of conservatory and porch. Alterations to fenestrations including the installation of Juliette balconies. No observations.

### **091119 Items of report and potential matters for future agendas**

Clerk to investigate issue of individual cllr email addresses.

Clerk

Meeting closed at 9:15 p.m.

**The next Parish meeting will be held on Monday 9<sup>th</sup> December 2019 at Howe Green United Reformed Church at 7.15pm.**

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