

SANDON PARISH COUNCIL



Parish Office
Recreation Ground
Rectory Chase
Sandon
Essex CM2 7SQ
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To all members of the Council

You are hereby summoned to a meeting of Sandon Parish Council to be held at **St Andrews Church Meeting Room** on **Monday 9th March 2020** commencing at **7.15 pm** when the following business is proposed to be transacted.

Ted Munt

Clerk to the Council
4th Mar 2020

AGENDA

1. To accept apologies for absence
2. Declaration of interest in items on the agenda
 - a. To consider whether any items on the agenda are of a confidential nature and to resolve to exclude public/press for these item(s)
3. To approve the minutes of the meetings on Monday 10th February.
4. Public participation section.
5. Clerk's report
6. Current issues:
 - a. Maintenance including ditch clearance - Cllr Calmeyer to report on any issues.
Hall Lane Middle Green damage - Meeting to decide next steps - Cllr Calmeyer
 - b. Allotments –Update on lease agreement with CCC – Clerk
 - c. Community centre – Cllr Calmeyer to give the latest position.
 - d. Neighbourhood Development Plan – Cllr Hyatt to provide an update
 - e. PCC – Cllr Colbeck to report back on any news.
 - f. Sports Club – Cllr Kalbfell to update the meeting with any developments.
 - g. Village Hall – Cllr Kalbfell to update the meeting with any developments.
 - h. Welcome Packs – Fine tuning needed – All
 - i. Separate email addresses – How is this progressing - All
 - j. Annual Assembly – Update on this year's presenters and invitees – All
 - k. Spring Topics – Draft to be agreed – All
 - l. Internal Auditor – Meeting to agree fee of £200 and date of visit 27th April – All
 - m. Alarm – Need second person to be notified – Clerk
 - n. V.E. day – any thoughts about how/if we participate in this? - All

7. Correspondence received and action required
8. Finance:
 - a. Payments to approve – list of payments to be circulated
 - b. Budget presentation – latest update
 - c. New savings accounts – Clerk to give update
9. Planning:
 - a. Applications received – To be circulated.
 - b. Determinations made – To be circulated.
 - c. Enforcement list – To be circulated.
 - d. Other planning matters – To be circulated.
10. Information: items of report and potential matters for future agendas.
11. Have we discussed anything that could be a subject for the Spring edition of the Topics?

The next meeting will be held on Monday 6th April 2020 at Howe Green United Reformed Church at 7.15 pm