

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held online via Microsoft Teams on **Monday, 12th October 2020** commencing at 7.19 pm



PRESENT: Councillors: Dee Hyatt - Chairman
Cedric Calmeyer
James Colbeck
Martin Cross
Alan Kalbfell
Elaine Williamson

In attendance: Clerk, one member of the public

011020 Apologies for absence – None

021020 Declarations of interest – None.

031020 Public participation session. No issues raised.

041020 The Minutes of the Meeting held on Monday 14th September 2020 were approved. Cllr Hyatt to sign as a correct record at a later date.

051020 Clerk's Report. Actions were raised in the Current Issue section

061020 Current Issues.

(a) Maintenance and ditch clearing – Cllr Calmeyer to obtain a quote for ditch clearing on the strip of land along East Hannngfield Road. Meeting agreed to spend up to £275 for the provision, and delivery, of a Xmas tree. Cllr Calmeyer to order.

(b) Allotments – CCC have still not updated us about the current lease. Clerk to chase. Meeting noted that two plot holders have agreed to share one plot so Clerk to contact first person on waiting list to see if he was interested in taking over the newly vacant plot. The path from the Lintons to the allotment is still closed. Clerk to find out when it will be re-opened. Note that Ian Wright has been involved.

(c) Community Centre – No further update since last meeting.

(d) Neighbourhood Development Plan – the draft plan needs some photos otherwise is ready to be sense checked by a consultant. Clerk to look for funding once the NDP team agree what they need.

(e) Sports club – Cllr Kalbfell to approach the Club re CCC's offer on emptying the two bins. Next meeting to decide on whether to install bollards at the top of the field.

(f) Village Hall – Nothing to report as there have been no recent meetings

ACTION

Cllr Hyatt

Cllr Calmeyer
Cllr Calmeyer

Clerk

Clerk
Clerk

Clerk

Cllr Kalbfell

- (g) PCC – No recent meetings. It was noted that the car park repairs are scheduled for 17th/18th Oct.
- (h) Cllr email addresses – Cllrs Colbeck and Williamson to set up their own email address in gmail. Cllr Kalbfell could help. Cllr Colbeck
Cllr Williamson
- (i) Possible Parish Council name change – Cllr Hyatt to write an article for the next Topics. Cllr Hyatt
- (j) Speed Watch – Cllr Cross to write an article for next Topics. Cllr Cross
- (k) Winter Topics – Meeting agreed a list of items that could be included. All
- (l) Equal Opportunities Policy - Meeting agreed that this was still fit for purpose. Clerk
- (m) Dealing with Press and Media Policy - Meeting agreed that this was still fit for purpose. Clerk
- (n) Prince's Countryside Grant – Will park this until allotment lease is clarified Clerk
- (o) Dog Fouling Order – Clerk to write to CCC asking that the Public Space Protection Order be extended. Clerk
- (p) Personnel Committee – Clerk to send out the policies relating to this to Cllrs Williamson and Kalbfell. The Committee needs to be reviewed at the next meeting. Clerk
- (q) Response to Govt White Paper – Cllr Hyatt to complete. Cllr Hyatt

071020 Correspondence received and action required – Clerk to contact resident who has raised issue of unauthorised motorbike problem on CCC land. Clerk

081020 Finance

- (a) The following payments were tabled and approved.

Employee costs	£1162.19	Tfer
Land Registry	£6.00	d/d
C.Calmeyer	£45.25	Tfer
Talk to Pheonix	£125.00	Tfer
Billericay Fuel Services	£36.10	Tfer
Supplies4business	£27.48	Tfer
Plusnet	£20.36	d/d

- (b) Meeting agreed latest budget. Clerk to highlight any income and expenditure relating to the NDP. Clerk
- (c) Discussion on how to allocate expected residual funds to be carried over to the next meeting Clerk

091020 Planning:

20/05211/TPO. 2 The Tythings. Field Maple (T1) and Hawthorn (T2), growing together to form one canopy - rear garden. Proposed works - Reduce vertical height of T1 Field Maple by up to 1.5 meters, cutting to suitable, well established growth points. No observations

20/05210/TPO. Peewits, East Hanningfield Road. OAK (T5) - Reduce vertical height of canopy by up to 1.5m, cutting to suitable, well established growth points. Reduce remaining lateral branch work to all aspects, in accordance with newly established top height, up to 2m. Crown clean remaining canopy of all major and minor deadwood, rubbing/crossing branches and hazardous limbs, i.e. limbs that may be damaged and/or weak, have areas of decay or 'Rot Pockets' and limbs which may have significant dieback etc - Reason: Generic maintenance of tree to maintain good mechanical structure, form and balance and health and vigour. No observations.

20/01528/FUL. Westwood Livery, Butts Green Road. Provision of new managers facility to replace previously granted staff facility. No observations.

101020 Items of report and potential matters for future agendas – none

111020 Items for next edition of the Topics – Car park repairs and pictures

Meeting closed at 9:30 p.m.

The next Parish meeting will be held online Monday 9th November 2020 using Microsoft Teams starting at 7.15pm

Cllr Colbeck