

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held online via Microsoft Teams on **Monday, 9<sup>th</sup> November 2020** commencing at 7.15 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Cedric Calmeyer  
James Colbeck  
Martin Cross  
Alan Kalbfell  
Elaine Williamson  
Jodie O'Driscoll

**In attendance:** Clerk

|   | <u><b>ACTION</b></u>     |
|---|--------------------------|
| <b>011120 Apologies for absence</b> – None  |                          |
| <b>021120 Declarations of interest</b> – None.  |                          |
| <b>031120 Public participation session.</b> None in attendance  |                          |
| <b>041120 The Minutes of the Meeting</b> held on Monday 12 <sup>th</sup> October 2020 were approved. Cllr Hyatt to sign as a correct record at a later date.  | Cllr Hyatt               |
| <b>051120 Co-option of a new councillor.</b> Meeting agreed the co-option of Jodie O'Driscoll. Clerk to send through her joining papers   | Clerk                    |
| <b>061120 Clerk's Report.</b> Other than reported below, Elaine to send photo through. Clerk to write to resident about Butts Green Green   | Cllr Williamson<br>Clerk |
| <b>071120 Current Issues.</b>   |                          |
| (a) Maintenance and ditch clearing – Cllr Calmeyer to obtain a quote for just the ditch clearing on the strip of land along East Hanngfield Road. Note that contractor will need to show his public liability Insurance. Meeting agreed to ask D.W. Maintenance to cut the hedge on Woodhill Road as per last year. | Cllr Calmeyer<br>Clerk   |
| (b) Allotments – Clerk has had a response from CCC about the current lease. They have still not made a decision but will let us know when they do. Plot no. 6 has now been allocated.   |                          |
| (c) Community Centre – Waiting for the new drawings.  |                          |
| (d) Neighbourhood Development Plan – The draft plan needs to be sense checked by a consultant. The team are looking for three quotes as some of the cost may not be covered by the Locality grant. Clerk to look for funding once the NDP team agree what they need.  | Clerk                    |
| (e) Sports club – Cllr Kalbfell reported that the Club will empty the two bins  |                          |

themselves. Meeting agreed to install a high security bollard at the top of the field at a price of £209. Clerk to order

Clerk

(f) Village Hall – The hall is gradually opening up to local groups. However, the current restrictions have meant that it has been restricted to the Dementia Group only. Concerns have been expressed about football being played too close to the hall.

(g) PCC – The P.C. was thanked for their help with the recent car park refurbishment.

(h) Cllr email addresses – Both Cllrs Colbeck and Williamson are now set up with their own email address in gmail.

(i) Winter Topics – Clerk to tidy up current draft and re-issue for 16<sup>th</sup>. Meeting agreed three additional items from Cllrs Calmeyer, Cross and Colbeck

(j) Personnel Committee – Clerk to send out a proposed Personnel Committee Terms of Reference for discussion at the next meeting.

Clerk

(k) Redrow/Residents Meeting – Actions resulting from this meeting are; Clerk to contact Redrow for an informal meeting, Clerk to contact CCC dependant on what is said at meeting, the issue of double yellow lines on one side of Molrams Road is to be left for the time being.

Clerk  
Clerk

(l) Impending closure of village Yahoo Groups. Howe Green has moved over to Google Groups, Cllr Cross will set up Sandon similarly. Note that Cllr Hyatt will still maintain the Sandon P.C. facebook account

Cllr Cross

(m) Litter signs on gates to the village – Clerk to investigate the cost of purchasing three litter free zones signs. These to be put on the three gates entering the village.

Clerk

(n) Dates for 2021 – The following were agreed (2<sup>nd</sup> Monday of each month); Jan 11<sup>th</sup>, Feb 8<sup>th</sup>, Mar 8<sup>th</sup>, Apr 12<sup>th</sup>, May 10<sup>th</sup>, June 14<sup>th</sup>, July 12<sup>th</sup>, Aug 9<sup>th</sup>, Sep 13<sup>th</sup>, Oct 11<sup>th</sup>, Nov 8<sup>th</sup>, Dec 13<sup>th</sup>.

(o) Private security patrols in the parish – Meeting decided not to engage.

**081120 Correspondence received and action required** – Clerk mentioned resident's complaint of unsuitable vehicles using Brick Kiln Lane and Woodhill Road.

#### **091120 Finance**

(a) The following payments were tabled and approved.

|                |         |      |
|----------------|---------|------|
| Employee costs | £915.38 | Tfer |
| C.Calmeyer     | £648.91 | Tfer |
| E.Doe          | £61.80  | Tfer |
| Plusnet        | £20.44  | d/d  |

(b) Meeting noted latest budget.

(c) Meeting noted residual fund projection. Clerk to contact Diocese about putting in an indicative offer re the Sports Field

Clerk

**101120 Planning:**

**20/01572/FUL** Tall Oaks Mayes Lane. Proposed two storey side extension with internal alterations. Alteration to existing dormer windows. No observations

**20/01542/FUL** Bramcote East Hanningfield Road. Proposed cart lodge and electric gates. No observations

**20/05260/TPO** 11 Sandon Brook Place. T11 Norway Maple - located at rear garden - remove dead wood, crown raise over sheds by 3-3.5m to provide at least 1m clearance - Reason: General maintenance of tree. No observations

**20/01295/FUL** Bethany Southend Road. Demolition to existing conservatory. Proposed rear and side extensions to ground floor and first floor extension. Replace tarmac on drive to block paving and in rear garden with sandstone slab paving. Replace existing garage with outbuilding/summer house. Use of side access for pedestrian use only (bin access). No observations

**111120 Items of report and potential matters for future agendas – none**

**121120 Items for next edition of the Topics – New Yahoo Group for Sandon**

Cllr Cross

Meeting closed at 8:43 p.m.

**The next Parish meeting will be held online Monday 14<sup>th</sup> December 2020 using Microsoft Teams starting at 7.15pm**