

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held online via Microsoft Teams on **Monday, 11th January 2021** commencing at 7.15 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Cedric Calmeyer
James Colbeck
Martin Cross
Alan Kalbfell
Elaine Williamson

In attendance: Clerk

ACTION

010121 Apologies for absence – Jodie O’Driscoll

020121 Declarations of interest – None.

030121 Public participation session. None in attendance

040121 The Minutes of the Meeting held on Monday 14th December 2021 were approved. Cllr Hyatt to sign as a correct record at a later date.

050121 Clerk’s Report. Cllrs Williamson and O’Driscoll to send their photos through. Clerk to escalate upwards CCC’s thoughts on the allotment lease.

060121 Current Issues.

(a) Maintenance and ditch clearing – Recent clearing of Corner Green has garnered positive comments. Should we sow wild flowers around the base of the trees? The ditch down Butts Green Road to Coppings may need attention later in the year. Could we organise a volunteer group?

(b) Allotments – Meeting noted that the position of the gate has been agreed. It is expected that the blocked path will be partly opened from the end of week. The upcoming vacant plot will be split into two to reduce the waiting list.

(c) Community Centre – Sports England required a site plan to be sent showing approx layout of the pitch boundaries. This has been completed.

(d) Neighbourhood Development Plan – The draft plan is being sense checked by a consultant. Clerk is awaiting decision from Locality about the funding to cover part of her £1,050 quote.

(e) Sports club – No update due to Covid restrictions.

(f) Village Hall – No update due to Covid restrictions.

(g) PCC – No update due to Covid restrictions (though meeting this evening)

Cllr Hyatt

Cllr O’Driscoll
& Williamson.
Clerk

Clerk

- (h) Personnel Committee – Meeting discussed the proposed Personnel Committee Terms of Reference. Cllrs Calmeyer, Williamson and Kalbfell to meet up and review. Amended TOR to be put forward for recommendation at the next P.C. meeting. Sub meeting to discuss handyman’s duties for this year. Meeting noted Clerk’s appraisal will be held 25th Jan. Will need his objectives for the year to be clarified. Cllrs Kalbfell, Calmeyer, Williamson
All
- (i) Security issues in the car park – Cllr Calmeyer to progress the siting of the two new signs. Cllr Calmeyer
- (j) Agreement of 2021 Action Plan – Cllr Colbeck agreed to re-write so that it was in a more appropriate format. To be agreed at next meeting. Cllr Colbeck
- (k) Bus Shelters – There is a discrepancy between the bus shelters that we own, versus what ECC believes the P.C. owns. Clerk to write to ECC to confirm. Clerk

070121 Correspondence received and action required – Cllr Hyatt to send proposed article on litter picking in the parish to the other councillors. All to consider who will receive the Centenary Cup (should the Annual Assembly take place). Meeting noted the vacancy of a CCC Councillor. Clerk to amend Topics
Cllr Hyatt
Clerk

080122 Finance

(a) The following payments were tabled and approved.

Employee costs	£976.02	Tfer
C.Calmeyer	£48.88	Tfer
Techno Tronics	£10.95	d/d
Plusnet	£19.50	d/d
CPC Lighting	£96.17	d/d
Talk to Pheonix	£125.00	Tfer
Howe Green Reformed Church	£300.00	Tfer
The Friends of St Andrews	£1000.00	Tfer
Hyde Lane garage	£56.96	Tfer

(b) Meeting noted latest budget. Clerk to contact Village Hall again re grant for this year
Clerk

090121 Planning: 20/05647/CAT. Walnut Tree Cottage, Woodhill Road. 5x Conifers (labelled T1-T5 on map) – Fell. No observations

100121 Items of report and potential matters for future agendas – None

110121 Items for next edition of the Topics – Volunteers for ditch clearing?
Wild flowers around trees?

Meeting closed at 8:25 p.m.

The next Parish meeting will be held online Monday 8th February 2021 using Microsoft Teams starting at 7.15pm

