

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the Howe Green Reformed Church on **Monday, 14<sup>th</sup> June 2021** commencing at 7.15 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Cedric Calmeyer  
James Colbeck  
Martin Cross  
Alan Kalbfell  
Elaine Williamson

**In attendance:** Clerk and one member of the public

### ACTION

**010621 Apologies for absence** – None.

**020621 Declarations of interest** – None.

**030621 Public participation session.** A member of the public expressed an interest in joining the P.C.

**040621 The Minutes of the Meeting** held on Monday 10<sup>th</sup> May 2021 were approved. Cllr Hyatt signed at the meeting.

**050621 Clerk's Report.** Clerk and Cllr Cross to discuss how to speed up the lease renewal decision with CCC.

**060621 Current Issues.**

(a) Maintenance and ditch clearing – Meeting agreed to seek quotes to complete the clearance of Corner Green. Clerk to write to resident. Andrew Eng quote of £1,500 to carry out ditch cleaning and pipe laying work at Butts Green Road was agreed. All to raise with Essex Highway the issue at the bottom end of Hall Lane (road cracking and trip hazard). Cllr Colbeck to circulate

Cllr Calmeyer  
Clerk

All  
Cllr Colbeck

(b) Allotments – Clerk to provide an update on allotment receipts and acceptance of new lease. Clerk to contact holder of plot 3 as it needs work

Clerk

(c) Community Centre – Plans are now with CCC Planning.

(d) Neighbourhood Development Plan – Cllr Hyatt confirmed that the £5k Locality grant had been rec'd. Consultant wishes to tie his time in with the Danbury work. Will this result in a reduction in fees?

Cllr Hyatt

(e) Sports club – Cllr Kalbfell reported that the Sports Club are happy with the sub lease. Clerk to ask Diocese for an extension to the head lease as well as what the new rental agreements will be. Meeting noted a new request for cricket on the sports ground. Cllr Kalbfell to check the lease.

Clerk  
Cllr Kalbfell

- (f) Village Hall – Meeting noted the funeral of Evelyn Ellis Weds 16<sup>th</sup> June.
- (g) PCC – No update
- (h) Internal Auditor’s report July 2020 – This was noted and reviewed by the council.
- (i) Annual Governance Statement 2020/21 Section 1 – Meeting resolved to approve Section 1 of the AGAR 2020/21. The Chairman and the Clerk signed the Annual Governance Statement.
- (j) Annual Governance Statement 2020/21 Section 2 – Meeting resolved to approve Section 2 of the AGAR 2020/21. The Chairman signed the Accounting Statement.
- (k) Photos of key P.C. assets – Meeting agreed that key P.C. assets be photographed should there ever be an insurance claim. Cllr Calmeyer to photo external ones, the Clerk, the office ones
- (l) The Sandon Cup - It was agreed that this year’s Sandon Cup would be awarded to Evelyn Ellis posthumously. Cllr Cross to organise the engraving
- (m) Hire of sports field by The Peaceful Pony – Meeting didn’t agree to this request as it appeared to be a commercial organisation rather than a true charity.
- (n) Summer Topics – Still in the process of being delivered. No comments have been rec’d as yet.
- (o) Essex Forestry Initiative. – This was raised in last year’s Topics without much feedback. Cllr Calmeyer to check with a local resident whether he may be interested. Could we put a few trees on our small greens?

Cllr Calmeyer  
Clerk

Cllr Cross

Cllr Calmeyer

**070621 Correspondence received and action required** – Meeting noted the thanks from the handyman following the gift of his leaving presents. Bretts have been written to requesting an update on the status of the cracked bridleway.

**080621 Finance**

- (a) The following payments were tabled and approved.

Employee costs	£622.04	Tfer
Crawfords	£1414.51	Tfer
Came & Co	£184.80	d/d
E Doe	£6.50	Tfer
BFS Fuels	£177.64	Tfer
123 reg	£19.19	d/d
Andrew Eng	£963.84	Tfer
Parish Printing	£115.10	Tfer
Wave	£46.48	Tfer
Plusnet	£40.20	d/d

(b) Meeting noted latest budget.

(c) Meeting noted Internal Auditor would be collecting the books 21<sup>st</sup> June

## **090621 Planning:**

**21/00825/FUL** Gatesgarth, Ladywell Lane. Demolish existing rear conservatory and single storey front extension. Construction of part two storey, part single storey front and rear extensions. First floor side extension No observations

**21/00904/FUL** The Barn, Timbering, East Hanningfield Road. Demolition of existing rural building and partial demolition of existing stables. Construction of a new dwelling with addition of a car port and amenity space. No observations

**21/00974/FUL** Walnut Tree Cottage, Woodhill Road. New lean-to car port. No observations

**21/01007/FUL** Fairlawn, Mayes Lane. Two storey front and side extension, addition of new porch and dormer to side No observations

**21/00969/FUL** Woodcroft, East Hanningfield Road. Two storey extension to dwelling house, front porch and part first floor extension to existing single storey section. No observations

**21/00773/FUL** Richmond Southend Road. Demolition of existing dwelling and all outbuildings. Construction of replacement dwelling, new garage and stables. Sandon Parish Council object to this planning application on the grounds that:

1. This very large 3 storey house will take away the privacy and amenity of the neighbouring properties. Strategic Policy S11(C) states that the intrinsic character and beauty of the rural area will be permitted where it would not adversely impact on its identified character and beauty. This building will be blocking the previously held views of the neighbours as it is an enormous structure at the rear of several neighbouring houses. This will definitely have an adverse impact on them. Policy DM6(C) Replacement buildings ii states that permission will be granted if the new building is in the same use as the existing; and iii the new building is not materially larger than the one it replaces; and iv the new building would not be out of keeping with its context and surroundings. The building will not be in the same use as the existing as it is enormous compared with existing and will obviously be big for the existing family living there on their own. The building will be materially much bigger than existing and being 3 storeys is totally out of keeping with its context and surroundings of mainly 2 storey houses with the second storey in the roof. DM8 also refers to this.
2. The access road is very narrow, and we are very concerned about damage to the houses either side and the amount of traffic for such a large development will cause noise and pollution. We also understand that part of this road belongs to a neighbouring property. Entry from the very busy Southend Road is potentially detrimental to the free flow and safety of traffic on Southend Road.
3. The application makes a point that there are 11 parking spaces provided with more possible if required, which we feel is a very large number. If all 11 spaces

are taken this will in turn mean more activity on the very narrow access road and for the neighbouring properties to that road.

4. The dividing hedgerow has been allowed to become very tall trees which does form some screening but is not maintained. At approximately 12 metres it is excessive and the owners must be responsible for these conifers etc., which at present are neglected and overhang neighbouring properties. This urgently needs addressing. This is a very high hedgerow which cuts out the sun from adjoining properties. This should be reduced in height and maintained by the owners of Richmond.

Sandon Parish feel this development is still too big for the site and situation behind the houses of Southend Road, and this application should be refused.

**21/01015/FUL** Oakenshaw, East Hanningfield Road. Erection of 2 storey front, side and rear extension, raising the ridge height , change in fenestrations and internal remodelling  
No observations

**21/05150/TPO** 1 Alexander Mews. T4 - Oak - Crown reduction by 2 meters and lift lower crown to 3 meters by removing epicormic growth from stem - Reason - Maintain health. No observations

**100621 Items of report and potential matters for future agendas – None**

**110621 Items for next edition of the Topics – None identified**

Meeting closed at 9:02 p.m.

**The next meeting will be held Monday 12<sup>th</sup> July 2021 at St Andrews Church Hall starting at 7.15pm**