

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 12th July 2021**
commencing at 7.15 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Cedric Calmeyer
James Colbeck
Martin Cross
Alan Kalbfell (via phone)
Elaine Williamson

In attendance: Clerk and one member of the public

ACTION

010721 Apologies for absence – None.

020721 Declarations of interest – None.

030721 Public participation session. A member of the public expressed an interest in joining the P.C.

040721 The Minutes of the Meeting held on Monday 14th June 2021 were approved after adding the acceptance of the new councillor. Clerk to send appropriate forms out. Cllr Hyatt then signed the minutes at the meeting.

Clerk

050721 Clerk's Report. It was agreed to take off the action for extra waste collections from the Sports Ground due to a reduction in the littering problem. This could be re-introduced at a later date if needed.

060721 Current Issues.

(a) Maintenance and ditch clearing – Trees on the Lower Green need to be lifted. Incidents of dog fouling are increasing. Need an item in the Topics showing locations of bins together with permission to put bags in ordinary waste receptacles. Clerk to purchase cans of paint. All to note possibility of reporting dog fouling on the appropriate CCC website. Both the Woodhill Road hedge, and Corner Green work, will be delayed until autumn.

Clerk

Clerk

(b) Allotments – Clerk to respond to holder of plot 3. The owner of number 6 is happy to relinquish half of the plot. Cllr Hyatt is next on the waiting list (of four) and has accepted the bottom half plot. Clerk to arrange.

Clerk

Clerk

(c) Community Centre – Outline plans are now out for public comments.

(d) Neighbourhood Development Plan – The consultant has come up with his initial comments. There will be a meeting held shortly for the group to discuss these.

(e) Sports club – Cllr Kalbfell reported that the Sports Club are approaching the owners of The Crown to see whether they will site their second

defibrillator on the pub wall. Clerk to send Cllr Kalbfell a copy of the head lease. Clerk to ask residents who have any issues with the sports Club to put them in writing

Clerk

(f) Village Hall – No updates

(g) PCC – Clerk to send Cllr Colbeck the Essex Tree Initiative email as the PCC may be interested

Clerk

(h) Community Speed Watch – Cllr Cross will act as the local co-ordinator for the fledgling Speed Watch Team. He will need to be mindful of the GDPR requirements when storing their personal data. Cllr Cross to see whether Essex Police are prepared to monitor certain roads following a request from the P.C.

Cllr Cross
Cllr Cross

(i) The P.C. Office – Clerk to check the conditions with the CCC Planning Dept.

Clerk

(j) Risk Assessment – The Risk Assessment was reviewed at the meeting and was approved. Clerk to update and put on the P.C. website.

Clerk

(k) A12 presentation – Cllr Hyatt reported back on the recent A12 meeting that she attended.

(l) Quarry meeting – Cllr Hyatt gave an update following recent meeting with Bretts. Note the next meeting is scheduled for September.

070721 Correspondence received and action required – Meeting noted hand written letter from a resident. However, it wasn't dated, nor signed. Cllr Kalbfell to liaise with Evelyn Ellis's family re date and time for the handing over of the Sandon Cup by Cllr Hyatt. Clerk could take a picture if this were to happen on either a Mon, or Weds, morning.

Cllr Kalbfell

080721 Finance

(a) The following payments were tabled and approved.

Employee costs	£590.03	Tfer
Plusnet	£20.95	d/d
E. Doe	£21.09	Tfer
Came & Co	£462.13	Tfer
RCCE sub	£72.60	Tfer
Cllr Cross (engraving)	£10.00	Tfer
Andrew Eng (June maintenance)	£844.87	Tfer
Parish printing	£12.80	Tfer
ICO	£40.00	Tfer

(b) Meeting noted latest budget.

(c) Meeting noted that the Internal Auditor's provisional findings were favourable. He will be couriering back the books shortly.

090721 Planning:

21/00825/FUL Gatesgarth, Ladywell Lane. Demolish existing rear conservatory and single storey front extension. Construction of part two storey, part single storey front and rear extensions. First floor side extension. Note this is a re-submission since last month. No observations

21/01011/FUL Tamarix, Sandon Hall Bridleway. Erection of single storey front extension, formation of additional storey to create two storey dwelling. No observations

21/01243/FUL Fragrance, Woodhill Road. Proposed cart lodge. Note proposed new name. No observations

21/00801/OUT Village Hall, Rectory Chase. Outline application, with all matters reserved, for the demolition of the existing sports pavilion and Parish Council offices (portacabin). Construction of a new community building and sports pavilion. Additional car parking. No comments made as the PC. is the applicant.

100721 Items of report and potential matters for future agendas – Cllr Cross to come up with a proposal for the future of the Sandon Google group for the next meeting.

Cllr Cross

110721 Items for next edition of the Topics – Dog mess issues and recent ditch clearance

Meeting closed at 9:05 p.m.

The next meeting will be held Monday 9th August 2021 at Howe Green Reformed Church starting at 7.15pm