

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 11th October 2021** commencing at 7.15 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Cedric Calmeyer
James Colbeck
Martin Cross
Alan Kalbfell
Victor Trew
Gary Nicholls

In attendance: Clerk and two members of the public

ACTION

011021 Apologies for absence – None.

021021 Declarations of interest – None declared.

031021 Public participation session. There was a request by members of the Sports Club Committee for a contribution from the P.C. towards the purchase of grass cutting equipment.

041021 The Minutes of the Meeting held on Monday 13th September 2021 were approved. Cllr Hyatt then signed the minutes at the meeting.

051021 Clerk's Report. The Diocese has now responded and given us a further three year's permission for the site of the P.C. office.

061021 Current Issues.

(a) Maintenance and ditch clearing – Three quotes to be sought for the extension to the Turnpike ditch as well as clearance of the final section of Corner Green.

Cllr Calmeyer

(b) Allotments – Clerk to write to holder of plot 3 agreeing that carpet at top end of plot to stay until next April. This is to provide a wintering habitat to protected slowworms. Meeting agreed to allow a plot holder to plant three different bushes so long as their height is kept to a maximum of eight feet. The bushes need to be planted at the top edge of the plot (the northern side)

Clerk

(c) Community Centre – Cllr Calmeyer to chase architect re delay in CCC Planning decision.

Cllr Calmeyer

(d) Neighbourhood Development Plan – The draft plan has been created and is in the process of being proof read. The next stage is that it will be sent to CCC to be checked for compliance and examination.

(e) Sports club – Meeting discussed the request from the Club for a grant from

<p>the P.C. towards the purchase of a mower. It was agreed that the P.C. could offer £2k once the club confirmed that they had rec'd the balance of the money that they needed (both from Sports England grant and by fund raising). The £2k was arrived at from payment of last year's and this year's grass cutting fees (2 x £600) plus £800 that would be saved if the Sports Club took over the cutting of the field boundaries. This excluded the areas around the bollards, the V Hall, and the P.C. office. Clerk to write to the Sports Club to confirm this as well as asking that they send a bill for electricity that the P.C. office has used.</p>	Clerk
<p>Cllr Kalbfell had made enquiries with the club following a resident's complaint that she was denied access to the sports ground. The person concerned has been identified and steps have been taken to avoid this incident in the future. Clerk to write to the resident to update her.</p>	Clerk
<p>(f) Village Hall – They have thanked the P.C. about arranging the clearance of the path between the Village Hall and The Church. Could this path be lit? Cllr Colbeck to contact Diocese as this is their land.</p>	Cllr Colbeck
<p>(g) PCC – Cllr Colbeck to draft an email requesting that the trees on Woodhill Road be pollarded. The Xmas tree should be arriving mid November.</p>	Cllr Colbeck
<p>(h) Sandon Hall Bridleway – Work should start 18th Oct and finish 26th Oct. Surface will be crushed gravel and tarmac. Residents will only able to access their properties on foot during the works but access will be organised if emergency services need it, and possibly at the weekend when work is not being carried out.</p>	
<p>(i) Speed Watch – Clerk to contact organiser and see how we can get training for our group of volunteers.</p>	Clerk
<p>(j) Personnel Committee – Cllr Colbeck will be the new chair. Cllr's Calmeyer and Kalbfell will remain on the main committee. Cllr Trew will join Cllr's Hyatt and Cross on the sub-committee. Clerk to update T.O.R.</p>	Clerk
<p>(k) Topics – The meeting agreed the articles needed and who would be tasked to write them.</p>	
<p>(l) Speeding in the village – Following concerns from the residents, Clerk to organise speed strips for Woodhill Road and devise a leaflet that could dropped into Southend Road letter boxes along with the Winter Topics.</p>	Clerk
<p>(m) Crocus planting – 500 bulbs to be planted 23rd Oct on the village green</p>	Cllr Hyatt
<p>(n) Sports ground – Meeting agreed the annual rent of £2,035 to be paid to the Diocese. The Sports Club to be charged a quarterly rate of £440.88</p>	Clerk
<p>071021 Correspondence received and action required – Meeting noted the recent correspondence from CCC. They are proposing that the P.C. boundary remains unchanged, but that the number of councillors could be increased to eight. Residents have until 30th November to make their comments. The link to use is https://www.chelmsford.gov.uk/cgr CCC have reminded the P.C. that any fly tipping should be reported immediately to CCC. Clerk to put article in the Topics.</p>	Clerk

081021 Finance

(a) The following payments were tabled and approved.

Employee costs	£582.83
Plusnet	£19.20
Cllr Calmeyer	£89.09
Andrew Eng	£360.30
Strutt & Parker	£2,350.00
Troy Planning	£366.00
Tesco	£7.92
PKF Littlejohn	£240.00

(b) Meeting noted latest budget to Sept end. Cllr Kalbfell to ask about the 2021 Village Hall subsidy

Cllr Kalbfell

(c) Meeting agreed for the Clerk to contact RCCE re a replacement internal auditor

Clerk

091021 Planning:

21/01738/FUL Woodview Woodhill Road. Part single, part two storey rear extension. Extension to front gable. No observations.

21/00537/FUL Kaeden Place Blind Lane. Demolish existing former agricultural building. Construction of 1 dwelling with double garage. New hay barn, stable block, machinery store/staff facilities and grooms quarters. No observations.

21/01844/FUL White Lodge East Hanningfield Road. Single storey rear/side extension and alterations to existing fenestration. No observations.

21/05624/CAT Jacobswell Woodhill Road. Beech tree - rear of boundary. Reduce crown by 2.5m - 3m to suitable growing point. Remove ivy from trunk. Reason: to make tree a suitable size for the garden. No observations.

101021 Items of report and potential matters for future agendas – None. Meeting to note that Clerk would be having Weds 13th Oct off so draft minutes may be issued later than usual.

111021 Items for next edition of the Topics – Already agreed under action 061021.

Meeting closed at 9:17 p.m.

The next meeting will be held Monday 8th November 2021 at St Andrews Church Hall starting at 7.15pm

