

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **St Andrews Church Hall** on **Monday, 10<sup>th</sup> January 2022** commencing at 7.15 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Cedric Calmeyer  
James Colbeck  
Martin Cross  
Alan Kalbfell  
Gary Nicholls

**In attendance:** Clerk

### ACTION

**010122 Apologies for absence** – Cllr Vic Trew

**020122 Declarations of interest** – None declared.

**030122 Public participation session.** None present

**040122 The Minutes of the Meeting** held on Monday 13<sup>th</sup> December 2021 were approved. Cllr Hyatt then signed the minutes at the meeting.

**050122 Clerk's Report.** Cllr Cross agreed to monitor Cil monies received against known developments in the parish.

Cllr Cross

**060122 Current Issues.**

(a) Maintenance and ditch clearing – Cllr Calmeyer stated that the work on the Turnpike ditch has been completed. The issue of mole damage on Corner Green was noted. Cllr Calmeyer to source two further quotes for the final part of the Corner Green clearance. Meeting acknowledged request from owner of Timberlings to lay utility pipes under P.C. owned land on Butts Green Road.

Cllr Calmeyer

(b) Allotments – Clerk to write to CCC again for an update on the lease.

Clerk

(c) Community Centre – Awaiting the outline specification from the Quantity Surveyor.

(d) Neighbourhood Development Plan – There will be a meeting this week to review the first iteration of the plan using the Publisher. This will then be sent to Troy Planning before going back to the public, then CCC.

(e) Sports club – They are keen to get involved with the Community Centre steering group.

(f) Village Hall – The W.I. have clarified that they would like a £100 donation to purchase decorations for next year's Xmas tree. Cllr Kalbfell to put a formal motion through at next month's meeting.

Cllr Kalbfell

- (g) PCC – No meeting last month. Cllrs to log the issue of out of action street lights on Woodhill Road with the Essex Highways website. The question of installing additional lighting on the church side will be discussed at the next PCC meeting. Cllr Colbeck to find out what their plans are with regards to the Jubilee Celebration for next year. How can/should the P.C. get involved? Cllr Colbeck
- (h) Speed Watch – Clerk reported that he had received the necessary personal data from eleven residents who have said they will attend the 1 ½ training session Jan 22<sup>nd</sup> at The Howe Green Reformed Church. This will involve some classroom learning as well as familiarisation of the speed gun equipment. Clerk to chase one resident who has not yet responded Clerk
- (i) Annual Assembly – Due to the need to book people in advance, and the continued uncertainty over the Covid crisis and meetings in public, it was decided to cancel this year's Annual Assembly.
- (j) Stocks of Reg Bush books – Clerk presented a report showing how many had been sold since 100 were printed in 2019. It was agreed that the 40 remaining books are to be given to the Friends of St Andrews for them to sell. Note that it was always the intention that they receive any profits from the book sale.
- (k) Broadband/Phone contract – The current deal expires 27<sup>th</sup> Jan. Meeting agreed to the new contract of £18 per month (was £16). Clerk
- (l) Cards Lane development – Meeting expressed deep unhappiness over the CCC's apparent response of not wanting to get involved with the logistics of its construction. Clerk to compose an appropriate response and email CCC Clerk
- (m) Replacement bollards on Southend Road – Cllr Hyatt to chase Essex Highways for an update Cllr Hyatt

**070122 Correspondence received and action required – None**

**080122 Finance**

- (a) The following payments were tabled and approved.

Employee costs	£613.86
Plusnet	£19.54
Inkpen Downie	£408.00
Andrew Eng	£2,850.00
Wave	£73.46
Amazon	£17.00
Alan Kalbfell	£58.30

(b) Meeting noted latest budget to Dec end.

(c) Clerk to pay The Friends of St Andrews the £1000 owed to them at next month's meeting.

Clerk

**090122 Planning:**

**21/02441/FUL** Edenhurst East, Hanningfield Road. Proposed alterations to existing roof including raising the hipped ends. Part single, part two storey front extension, part single, part two storey rear extension and alterations to existing fenestration. No observations

**21/02275/FUL** Sandon Garden Centre, Mayes Lane, Single storey side extensions to existing garden centre cafe and shop, No observations

**100122 Items of report and potential matters for future agendas – None**

**110122 Items for next edition of the Topics –** To include items that would have been covered by the Annual Assembly.

Meeting closed at 8:38 p.m.

**The next meeting will be held Monday 14<sup>th</sup> February 2022 at Howe Green Reformed Church starting at 7.15pm**