

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 14th February 2022** commencing at 7.25 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Vic Trew
James Colbeck
Martin Cross
Alan Kalbfell
Gary Nicholls

In attendance: Clerk

ACTION

010222 Apologies for absence – Cllr Cedric Calmeyer

020222 Declarations of interest – None declared.

030222 Public participation session. None present

040222 The Minutes of the Meeting held on Monday 10th January 2022 were approved. Cllr Hyatt then signed the minutes at the meeting.

050222 Clerk's Report. Cllr Hyatt agreed to collect surplus books and deliver to The Friends of St Andrews.

Cllr Hyatt

060222 Current Issues.

(a) Maintenance and ditch clearing – Cllr Calmeyer to source two further quotes for the final part of the Corner Green clearance. Meeting agreed to the quote of c.£600 for repairs and annual maintenance of the tractor. It was noted that part of the hedge to the west of the sports field has been cut. Unfortunately, the boggy nature of the ground has meant that the rest of the hedge will need to be cut this autumn when the ground is drier.

Cllr Calmeyer
Clerk

(b) Allotments – Clerk reported that there was no update on the lease. Anglian Water have completed their recent pipe repairs.

(c) Community Centre – Next P.C. meeting to agree formation of steering committee. May need to invite residents with specific skills.

Cllr Calmeyer

(d) Neighbourhood Development Plan – Next meeting this Weds. Consultant has commented that any green areas identified need to have the permission of the landowner.

(e) Sports Club – They wish to highlight the recent damage to the edge of the sports field (see (a) above).

(f) Village Hall – Meeting agreed to donate £100 to the W.I. to enable them to purchase better Xmas tree decorations for this year.

Clerk

(g) PCC – Cllr Colbeck to find out what their plans are with regards to the Jubilee Celebration for next year. How can/should the P.C. get involved?
Note Cllr Hyatt will be having a separate meeting this week with Rev Terry Brown

Cllr Colbeck

(h) Speed Watch – Team is now meeting at least once per week. Further sites are being evaluated by the Community Speedwatch Organiser

(i) Topics – Articles for the Spring edition need to be with the Clerk by 4th March. Meeting agreed a list and who would action.

All

(j) Footpaths – Residents are complaining of the ploughing up of paths in the parish and the failure of them being re-instated. Clerk to write to landowner to complain.

Clerk

070222 Correspondence received and action required – Local ramblers group wish to use our car park 2nd week in August. Cllr Kalbfell to check with Village Hall and Sports Club that this will be OK with them. Clerk to ask that a donation be made to the Friends of St Andrews. P.C. will sign up to the Queen’s Green Canopy initiative. Missing bin at the Howe Green Car Park to be replaced. Clerk to alert residents about the annual Great British Spring Clean 2022.

Cllr Kalbfell
Clerk
Cllr Calmeyer
Clerk

080222 Finance

(a) The following payments were tabled and approved.

Employee costs	£587.83
Plusnet	£21.60
Sainsbury	£3.00
Hoggarth Cooke	£100.00
Friends of St Andrews	£1,000.00
D.W.Maintenance	£275.00

(b) Meeting noted latest budget to Jan end.

(c) Clerk reported that the Internal Auditor will be carrying out an initial audit this Weds. Final audit on the finances will take place later in the summer.

090222 Planning:

21/02494/FUL. Edge Of The Wood, East Hanningfield Road. Raise roof and construct ground floor and first floor front extension and ground floor and first floor side extensions. Alterations to existing fenestration. No observations

22/00094/FUL Woodview, Woodhill Road. Part single, part two storey rear extension. Extension to front gable. No observations.

22/00109/FUL Great Gibcracks, Great Gibcracks Chase. Proposed surfacing and extension of vehicular access track to serve mobile park home. Retention of the existing drive for sole use by occupiers Great Gibcracks. No observations.

22/00164/FUL Gibcracks Barn, Great Gibcracks Chase. Proposed single storey, double garage. The existing gravel drive to be extended to meet the new double garage. No observations .

22/00035/FUL. Poplars, Southend Road. Construction of a 3 bay cart lodge. No observations.

22/00180/FUL. Kerry, Woodhill Road. Single storey front extension with roof light. No observations.

22/00088/FUL 18, Chalklands. Raising of roof to create a second floor. Single storey front extensions and single storey side extension to garage. First floor front extension over existing garage. No observations.

22/00165/FUL Sporhams Farm House, Sporhams Lane. Part two storey and part first floor rear extension, two storey side extension. Alter pitch of rear roof with addition of 2 dormer windows, addition of 3 roof windows to front. Addition of sewerage treatment plant. No observations.

100222 Items of report and potential matters for future agendas – Meeting noted that Clerk has six more days holiday to take.

110222 Items for next edition of the Topics – See agenda item 060222 (i) above.

Meeting closed at 9:08 p.m.

The next meeting will be held Monday 14th March 2022 at St Andrews Church Hall starting at 7.15pm