

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **St Andrews Church Hall** on **Monday, 14th March 2022** commencing at 7.15 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Vic Trew
James Colbeck
Martin Cross
Alan Kalbfell
Cedric Calmeyer

In attendance: Clerk, CCC Cllr Ian Wright

ACTION

010322 Apologies for absence – Cllr Gary Nicholls

020322 Declarations of interest – None declared.

030322 Public participation session. Cllr Ian Wright updated the meeting with proposed electoral changes, the Molrams Lane development, and litter picking within the parish. Following the recent storm, his recent I.T. connection issues have been temporarily restored.

040322 The Minutes of the Meeting held on Monday 14th February 2022 were approved. Cllr Hyatt then signed the minutes at the meeting.

050322 Clerk's Report. Cllr Hyatt still waiting for ECC to respond to missing bollards on Southend Road.

060322 Current Issues.

(a) Maintenance and ditch clearing – Cllr Calmeyer to delay sourcing two further quotes for the final part of the Corner Green clearance until after summer. Meeting agreed to the quote of c.£1,240 for the additional repairs of the tractor. Decision on whether we keep it to be taken later in the year after the growing season. It was agreed to tidy up the eastern side of the sports ground that borders Rectory Chase. The damage left by the storm would be cleared up, and remedial tree and hedge work be carried out. Cllr Calmeyer to source three quotes. Andrew Eng to increase his hourly rate to allow for the fact that he will be using his own strimmer. Decision on whether to retain his services to be taken later in the autumn. The circular bench opposite the church needs some attention. Cllr Calmeyer to investigate. Missing (green) bin at the Howe Green Car Park to be replaced. Cllr Calmeyer to send link to Clerk

(b) Allotments – Clerk reported that there was no update on the lease. Cllr Ian Wright to be contacted for help.

(c) Community Centre – Cllr's Calmeyer, Kalbfell and Nicholls will attend first steering group meeting along with representatives from the Sports Club

Cllr Hyatt

Cllr Calmeyer

Cllr Calmeyer
Cllr Calmeyer

Cllr Calmeyer

Cllr Calmeyer

Clerk

and Village Hall.

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| (d) Neighbourhood Development Plan – Draft plan is now with CCC and their comments are awaited. Six separate landowners have been approached to see whether they will agree that the fourteen sites, identified by the NDP team, will agree to them being designated as Local Green Spaces. | |
| (e) Sports Club – No update. Next meeting this Weds. | Cllr Calmeyer |
| (f) Village Hall – No update. | |
| (g) PCC – Have requested more trees for Gablesfield pond. However, this is not P.C. land so they should go direct to CCC. Meeting proposed purchasing the lighting needed to illuminate path by the church along Woodhill Road. The church will need to pay to get them installed. Clerk to note that the May P.C. meeting will have to be held at Howe Green R.C. | Cllr Colbeck
Clerk |
| (h) Speed Watch – Team still meeting weather permitting. Further sites are being evaluated by the Community Speedwatch Organiser | |
| (i) Topics – Church bells article still needed. Has to be with Clerk by Fri 18 th . | Cllr Colbeck |
| (j) Jubilee celebrations – The five saplings have been planted. Now need stakes and plaques. Meeting agreed to supply coins and flags. Quotes needed for all of these. Cllr Hyatt to find out more about the £5.50 funding re the afternoon tea party supplied by The Crown. | Clerk
Cllr Hyatt |
| (k) Internal Auditors report – Meeting noted the recommendations of the Internal Auditor. Clerk and Cllr Calmeyer to action. Cllr Colbeck to carry out a risk assessment with Andrew Eng when he is using the P.C. equipment. | Clerk
Cllr Calmeyer
Cllr Colbeck |
| (l) Clerk's pay increase – Meeting agreed to the NALC's recent pay increase of 1.75% back dated to April 2021. Clerk had left the room during these discussions. | |
| (m) Chelmsford Ramblers – Both the Village Hall, and the Sports Club, have agreed to the Ramblers using the car park from 8 th to 13 th Aug. They will park up to twenty cars there while they go on a rambling holiday. They have agreed to make a donation to The Friends of St Andrews. | |
| (n) Love your parish days – Meeting agreed that attention was needed on Gingerbread Hill, Southend Road, and the corner of Hammonds Road on the A414. Clerk to contact Great Baddow about them clearing the litter on the Southend Road from our boundary with them. To include the double roundabouts. | Clerk
Clerk |
| (o) Larger Local Council Forum – Cllr Kalbfell to circulate minutes | Cllr Kalbfell |

070322 Correspondence received and action required – No need to attend Ride London meeting as the parish will not be directly affected.

080322 Finance

(a) The following payments were tabled and approved.

Employee costs	£684.83
Plusnet	£23.87
HGRC	£300.00
Andrew Eng	£238.05
Sandon WI	£100.00
Cllr Calmeyer	£207.95
SLCC	£112.00
Troy Planning	£600.00
Go Daddy	£14.39
Thorndon Security	£253.20

(b) Meeting noted latest budget to Feb end.

090322 Planning:

22/00128/FUL 2 Hulls Lane. Demolition of existing garage, construction of single storey side extension with attached two storey double garage. No observations

22/00282/FUL 7 St Swithins Cottage, Southend Road. Part single, part two storey rear extension. Part single, part two storey side/front extension. Alterations to existing fenestration. No observations

22/05513/CAT Elm Tree Cottage, Woodhill Road. Back garden : a) x1 - Mature Acer - reduce in height up to 4m. For general maintenance and good tree health b) x1 - Young Acer - fell in preparation for rear kitchen extension c) x1 - Plum - Reduce to height of 6m. For general maintenance and good tree health d) x1 - Beech - Reduce to height of 4m. The tree is growing in bush formation with multiple trunks rather than one large trunk; for general maintenance and good tree health e) x1 - Cherry - reduce to a height of 4m and spread of 3m. Allow light to the underlying shrubs and for general maintenance and good tree health f) x1 - Silver birch - removal one a dead bough Front garden in front hedge- h) x1 dead tree - possibly an offshoot from a previously long felled elm - removal as dead. No observations

22/00301/FUL Maple Tree House, Woodhill Road. Retrospective application for the construction of a detached two-storey dwelling and creation of new vehicular access. No observations

22/00347/FUL Barns North Of Willowside, East Hanningfield Road. Change of Use and alterations of agricultural building to a residential rural workers dwelling. Refurbishment of a second existing building for continued agricultural use. Sandon Parish Council does not agree to the conversion of Barn 1 into a Residential Rural Workers Dwelling. This property only has one field, which is managed at present without the need for a live in rural worker. Management of a field is not a full time occupation.

This should be a full residential application.

We feel an assured agricultural occupancy should be put on this barn, if permitted, when the worker has been employed in agriculture (by any employer) for 91 weeks of the last 104, including paid holiday and sick leave, and: the tenant works 35 hours or more a week. the accommodation is owned by the farmer, or arranged by them

The pictures of Barn 2 in need of refurbishment show no agricultural equipment or storage. The debris looks like it was left from the time when it was a chicken shed a very long time ago.

Access is via a private drive that has recently been tarmacked by the adjacent property. This is for agricultural use only. We feel if this permission were to be granted a new drive for residential use should be formed.

We accept the need to refurbish Barn 2.

100322 Items of report and potential matters for future agendas – None

110322 Items for next edition of the Topics – See agenda item 060322 (i) above.

Meeting closed at 9:21 p.m.

The next meeting will be held Monday 11th April 2022 at Howe Green Reformed Church starting at 7.15pm