

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 11<sup>th</sup> April 2022**  
commencing at 7.15 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Vic Trew  
James Colbeck  
Gary Nicholls  
Alan Kalbfell  
Cedric Calmeyer

**In attendance:** Clerk

### ACTION

**010422 Apologies for absence** – Cllr Martin Cross

**020422 Declarations of interest** – None declared.

**030422 Public participation session.** – None present.

**040422 The Minutes of the Meeting** held on Monday 14<sup>th</sup> March 2022 were approved. Cllr Hyatt then signed the minutes at the meeting.

**050422 Clerk's Report.** Clerk still to action Internal Auditor's recommendations. Clerk

**060422 Current Issues.**

(a) Maintenance and ditch clearing – Meeting agreed to the quote of £450 from DW Maintenance for the tidying up of storm damage to the eastern side of the sports ground that borders Rectory Chase. Meeting agreed the cost of £207.90 to replace the missing bin at the Howe Green Car Park. Cllr Calmeyer to arrange installation. Meeting agreed to the increase of £2 per hour to the contractor to allow for inflation and use of his strimmer. The parts for the small mower will be in next week.

Cllr Calmeyer

(b) Allotments – Clerk reported that there was no update on the lease. Minor repairs to split hosepipe to be borne by the P.C.

(c) Community Centre – Cllr Calmeyer has started the search for professional fund raisers. The P.C. will want to have more information before appointing anyone and paying for their upfront costs.

(d) Neighbourhood Development Plan – As before, draft plan is now with CCC and their comments are awaited.

(e) Sports Club – Club has put forward two representatives for the Community centre steering committee.

(f) Village Hall – Minutes to come from their recent AGM. They are still concerned about parking by the Sports Club's users in the shared car park.

(g) PCC – No updates.

(h) Speed Watch – Clerk to see whether “This is a neighbourhood speed watch area” signs can be erected. Further sites are being evaluated by the Community Speedwatch Organiser Clerk

(i) Jubilee celebrations – Meeting agreed cost of £64.50 for the purchase of five plaques following planting of the cherry trees. Meeting agreed £30 cost of mini flags. Clerk to order 50 litter pickers. They will be needed for Thursday 2<sup>nd</sup> June. Meeting proposed the purchase of 300 Jubilee coins at £7 each from the Royal Mint. Clerk to find more information. Meeting decided not to fund the £5.50 per person for the afternoon tea party. Clerk to respond Clerk  
Clerk  
Clerk

(j) Feedback from Redrow presentation – Cllr Hyatt reported back. Note number of houses have dropped to 174 (was 190). New plans should be out mid-May.

(k) Land at bottom of Hall Lane – Clerk to collect evidence. Clerk

(l) Ward election 5<sup>th</sup> May - Meeting noted ward election 5<sup>th</sup> May following the resignation of Cllr Bob Shepherd. New residents will need to register before 14<sup>th</sup> April. The deadline for a postal vote is 19<sup>th</sup> April.

**070422 Correspondence received and action required** – Clerk to write to the Gospel Hall Trust to request that their Hall Open session be held on a Saturday when more councillors will be able to attend. Clerk

## 080522 Finance

(a) The following payments were tabled and approved.

|                     |         |
|---------------------|---------|
| Employee costs      | £607.70 |
| Plusnet             | £23.68  |
| Dotty Fox designs   | £64.50  |
| Andrew Eng          | £292.40 |
| Glasdon             | £249.48 |
| Cllr Calmeyer       | £143.88 |
| EALC                | £420.87 |
| Talk to Pheonix     | £158.34 |
| Parish Mag printing | £220.50 |

(b) Meeting noted the twelve month numbers to March end. The bank balance had increased by £7.9k driven primarily by £5k CiL monies (that weren't budgeted for) and an under spend of £1k from the NDP grant (that will need to be repaid in May)

## **090422 Planning:**

**22/00390/FUL** Land West Of Kaeden Place, Blind Lane. Retrospective planning application for upgrading of existing access pathway/track, retention of temporary structure comprised of two storage containers with a cover spanning between the two. No observations

**22/00492/FUL** 15 Chalklands. Alteration in size of first floor front window with addition of small gable roof above. External materials of first floor changed from brick to render. No observations

**22/00490/FUL** Dovedale, Southend Road. Construction of a front boundary wall with sliding entrance gate.  
The 1800 high white render finished boarded front boundary wall is not in keeping with the neighbouring properties, and is far too high. Most of the properties use natural hedging or low brick walls which are far more in keeping with the general ambience of Southend Road. We have no issue with a low sliding entrance gate, and a low front wall. The change in position of the entrance gate is also acceptable. We therefore request that this application is refused.

**22/00556/FUL** Elmfield, Woodhill Road. Alteration in design of existing roof to create new flat roof. Addition of new solar photo voltaic panels and roof window. No observations

**100422 Items of report and potential matters for future agendas – None**

**110422 Items for next edition of the Topics – Will be heavily focussing on the Jubilee celebrations.**

Meeting closed at 8:38 p.m.

**The next meeting will be held Monday 9<sup>th</sup> May 2022 at Howe Green Reformed Church starting at 7.15pm. NOTE CHANGE OF VENUE.**