

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 13<sup>th</sup> June 2022** commencing at 7.15 pm

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**PRESENT: Councillors:**  
Dee Hyatt - Chairman  
Vic Trew  
James Colbeck  
Gary Nicholls  
Alan Kalbfell  
Cedric Calmeyer  
Martin Cross

**In attendance:** Clerk, four members of the public.

**010622 Apologies for absence** – City Cllr Ian Wright

**020622 Declarations of interest** – None declared.

**030622 Public participation session.** – There was a discussion around planning application 22/00924/CLEUD

**040622 The Minutes of the Meeting** held on Monday 9<sup>th</sup> May 2022 were approved. Cllr Hyatt then signed the minutes at the meeting.

**050622 Clerk's Report.** Awaiting feedback from Solicitor re local land issue.

**060622 Current Issues.**

(a) Maintenance and ditch clearing – There will be a site visit 28<sup>th</sup> July with Cllr Calmeyer and the ECC watercourse engineer at Butts Green Road. Clerk to write to resident to update her on developments. Cllr Calmeyer to check whether appropriate guards are installed on mowing equipment to prevent spreading of dog mess. Meeting agreed Dog Fouling design. Clerk to purchase 12 signs at a cost of £15 each. Cllr Colbeck to carry out risk assessment with contractor

(b) Allotments – Meeting noted the the builder will be putting a gate on the private road to his property. Allotment holders will be able to access it. Clerk to write to allotment holder re non-cultivation of the plot.

(c) Community Centre – Initial meeting has been held with the professional fund raisers. Clerk to contact Diocese re getting their acknowledgement that the lease will be extended. Cllr Nichols is prepared to act as the co-ordinator for the Steering Group. Note that building will be run by a separate charitable trust, not the Parish Council.

(d) Neighbourhood Development Plan – The draft plan is being amended following comments from the consultant.

### ACTION

Clerk

Clerk

Cllr Calmeyer  
Clerk  
Cllr Colbeck

Clerk

Clerk

- |   |                          |
|---|--------------------------|
| (e) Sports Club – Meeting noted that their Sports Day will be held 25 <sup>th</sup> June. Club will be appointing a new secretary, Ricky Pegrum. The concrete cricket practice surface has been taken out. Clerk to find out how much their new mower is costing, and what the Sports England grant is going to be. Cllr Kalbfell to investigate the costs of installing dummy cctv | Clerk<br>Cllr Kalbfell   |
| (f) Village Hall – No updates.  |                          |
| (g) PCC – No updates.   |                          |
| (h) Speed Watch – Cllr Hyatt to supply exact locations for the village signs so that Clerk can complete proposal to Highways for “This is a neighbourhood speed watch area” signs to be added. The P.C. has been awarded a certificate from Safer Essex Roads Partnership for their efforts.  | Cllr Hyatt<br>Clerk      |
| (i) Neighbourhood Watch – Meeting noted that organisers are getting information from the local community police.  |                          |
| (j) Jubilee celebrations – Cllr Hyatt reported that the events were successful. There are still a limited amount of coins left over. Cllrs Cross and Colbeck to check whether further coins were needed for their local areas.  | Cllrs Cross &<br>Colbeck |
| (k) Action Plan – Meeting agreed the action plan for the year. Clerk to post on website.  | Clerk                    |
| (l) List of assets – The new format was discussed. Clerk has already sent out the list to the insurers in the old format so P.C. is covered for the next twelve months. Further consultation needed for next year.  | Clerk                    |
| (m) Feedback from recent parish council forums – Cllrs Hyatt and Cross updated the meeting.   |                          |
| (n) Items for Summer Topics – Apart from an amendment to the church bells article, the wording was approved.  | Clerk                    |
| (o) National Grid proposal – this is not impacting Sandon   |                          |
| (p) Chelmsford Ass of Local Councils 14 <sup>th</sup> June – Cllr Kalbfell to attend  | Cllr Kalbfell            |
| (q) Pot holes – Cllr Hyatt has nominated the stretch on Gingerbread Hill  | Clerk                    |

**070622 Correspondence received and action required** – Clerk to write to Beau Fromage telling them that the P.C. has no objections to them using the car park one Sunday p.m. each month. They must have the necessary licences to operate. Clerk to write to the parishioner who has supplied the high vis jackets. Also to thank the Gospel Hall Trust for their Hall Open presentation.

Clerk  
Clerk  
Clerk

## 080622 Finance

(a) The following payments were tabled and approved.

|  |           |
|--|-----------|
| Employee costs                           | £590.50   |
| Plusnet                                  | £26.52    |
| 123 reg                                  | £21.59    |
| Andrew Eng (maintenance)                 | £709.50   |
| Andrew Eng (puncture rep and weedkiller) | £288.00   |
| E Doe                                    | £37.05    |
| C Calmeyer                               | £82.65    |
| Strutt & Parker                          | £2,350.00 |
| The Royal Mint                           | £1,400.00 |
| Wave                                     | £65.96    |
| Houghton Visuals                         | £190.00   |
| BFS                                      | £130.21   |
| Gallagher (tractor ins)                  | £184.80   |
| Gallagher (general parish ins)           | £663.66   |

(b) The budget to May end was presented without comments

## 090622 Planning:

**22/00768/FUL** Edge Of The Wood East Hanningfield Road. Raising of the roof height. Construction of single storey rear extension with first floor terrace. Two storey front extension. Addition of front porch canopy. Alterations to existing fenestration. No observations

**22/00751/CLEUD** Site At Chamberlains Farm Sporhams Lane. Demolition of existing commercial storage buildings, re-provision of horticulture buildings, re-provision of existing dwelling and the construction of 4 new residential dwellings. The site is being developed in accordance with the previous planning approval references 15/01900/OUT and 18/02035/REM. No observations

**22/01087/FUL** 7 St Swithins Cottages Howe Green. Part single part two storey rear extension including lantern to flat roof of single storey extension. Raising of the roof to form first floor side extension. Single storey front & side extension. Alterations to existing fenestration. No observations

**100622 Items of report and potential matters for future agendas – None**

**110622 Items for next edition of the Topics – Summer edition to be out by end of June.**

Meeting closed at 9:23 p.m.

**The next meeting will be held Monday 11<sup>th</sup> July 2022 at St Andrews Church Hall starting at 7.15pm. Vice Chair Cllr Cross will be in the chair.**

