

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 8th August 2022** commencing at 7.15 pm



PRESENT: Councillors: Dee Hyatt - Chairman
Martin Cross
Vic Trew
Alan Kalbfell
Gary Nicholls
Cedric Calmeyer

In attendance: Clerk

ACTION

010822 Apologies for absence – Cllr James Colbeck.

020822 Declarations of interest – None declared.

030822 Public participation session. – No members of the public present.

040822 The Minutes of the Meeting held on Monday 11th July 2022 were approved. Cllr Hyatt then signed the minutes at the meeting.

050822 Clerk's Report. Insurer's queries to be carried over. Issues concerning land at bottom of Hall Lane and the allotment site to be taken off.

Clerk

060822 Current Issues.

(a) Maintenance and ditch clearing – Cllr Calmeyer updated meeting following a site visit 29th July with ECC watercourse engineer at Butts Green Road. Cllr Calmeyer to get report from engineer in writing. Clerk to then contact the four residents involved. Cllr Colbeck to carry out risk assessment with our contractor shortly. The final part of the Corner Green work to be carried out in Spring.

Cllr Calmeyer
Clerk
Cllr Colbeck

(b) Allotments – Following recent termination, and relinquishment, two half plots now available. Clerk to offer both to next person on the waiting list. No further improvement work planned for current allotment site bearing in mind that there may be a new site in the offing.

Clerk

(c) Community Centre – The grant finders are in the process of searching for funds.

(d) Neighbourhood Development Plan – Clerk to apply for more funding once last year's under spend has been repaid. This should be for £4,458.61 as this takes us to the total permitted that can be claimed.

Clerk

(e) Sports Club – Clerk to order four dummy cctv cameras at a cost of £21.66. Cllr Calmeyer to source pole and fixing. Dog mess signs now in the office.

Clerk
Cllr Calmeyer

- | | |
|---|-----------------------------------|
| <p>(f) Village Hall – No issues allowing the Rambling Club to park up to six cars on an irregular basis half day Weds. Meeting agreed to the V.Hall request for their annual subsidy of £900. Cllr Kalbfell to ask the V.Hall to come up with their expected costs of purchase, installation, maintenance, and insurance, of any gym equipment.</p> | <p>Clerk</p> <p>Cllr Kalbfell</p> |
| <p>(g) PCC – No update in Cllr Colbeck’s absence.</p> | |
| <p>(h) Speed Watch – Two more dates planned.</p> | |
| <p>(i) Neighbourhood Watch – Cllr Hyatt gave an update following a recent Teams meeting..</p> | |
| <p>(j) Jubilee coins – No more need to be ordered. Names of who have received them to be given to the clerk.</p> | <p>Cllrs Cross and Colbeck</p> |
| <p>(k) Jaguar cars on the green 20th Aug. – Cllr Hyatt to take a picture of the area on the 19th. Organiser has been reminded that they need to make good any damage caused.</p> | <p>Cllr Hyatt</p> |
| <p>(l) Litter bin collection at Howe Green Car Park – Meeting agreed to the £100 annual collection charge by CCC</p> | <p>Clerk</p> |
| <p>(m) Feedback from the 20’s Plenty webinar – Clerk to write to ECC asking that nominated roads in the parish be considered under this 20 mph project</p> | <p>Clerk</p> |
| <p>(n) Revised Risk Assessment – Meeting agreed the revised Risk Management Schedule which took into account comments made by the Internal Auditor following her visit.</p> | |
| <p>(o) Data Protection Policy – Meeting agreed to adopt the Data Protection Policy.</p> | |
| <p>(p) Future agenda order – Meeting agreed that the Planning section be moved to the top of the agenda until further notice.</p> | <p>Clerk</p> |

070822 Correspondence received and action required – Meeting confirmed that there was no awareness of any mobile phone masts planned for Howe Green.

080822 Finance

- (a) The following payments were tabled and approved.

sub total employee costs	£584.27
Plusnet	£24.92
Postage	£3.35
Andrew Eng	£400.78
Cedric Calmeyer	£497.38
Groundwork	£987.18
Village Hall	£900.00
Cartridge People	£82.91

(b) The budget to July end was presented without comments

090822 Planning:

17/01125/S73 Sandon Sports Club, Recreation Ground, Rectory Chase. Variation of condition 4 to approved planning application 17/01125/FUL (Siting of container for storage purposes (b8 use).) to allow the permission to continue until 4th September 2027 or when the container ceases to be used for storage for Sandon Sports Club whichever is sooner. No observations

22/01183/FUL Highbury Fields, East Hanningfield Road. Replacement roof. Construction of 2 storey side extension, single storey rear extension with roof terrace and first floor rear extension with balconies. Replacement front porch. Alterations and additions to fenestration. External remodelling of facade. No observations

22/01263/FUL 18 Chalklands. Raise the roof create second floor. Demolish existing external garage and construct part single, part two storey front extension. Proposed single storey front infill extension. No observations

22/01335/FUL Dovedale, Southend Road. Construction of a front boundary wall with sliding entrance gate. Sandon Parish Council agrees with the new fence height with sliding gate. We would have preferred an open boarded fence panel though to allow some light through and be more in keeping with the street scene.

22/01406/FUL Peach House Stables, Southlands Chase. Formation of access with entrance gate. No observations

100822 Items of report and potential matters for future agendas – Clerk will be on a week's holiday w/c 15th Aug.

110822 Items for next edition of the Topics – Dormice containers

Meeting closed at 8:56 p.m.

The next meeting will be held Monday 12th Sept 2022 at St Andrews Church Hall starting at 7.15pm.