

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **Howe Green Reformed Church** on **Monday, 10th October 2022** commencing at 7.18 pm



PRESENT: Councillors:
Dee Hyatt - Chairman
Martin Cross
Vic Trew
Gary Nicholls
Cedric Calmeyer
James Colbeck

In attendance: Clerk,

Clerk noted that this meeting may not be as substantial as normal as the last meeting was held just two weeks ago.

011022 Apologies for absence – Cllr Alan Kalbfell

021022 Declarations of interest – None declared.

031022 Public participation session. – No members of the public were present

041022 The Minutes of the Meeting held on Monday 26th Sept 2022 were approved. Cllr Hyatt then signed the minutes at the meeting.

051022 Clerk's Report. Contractor risk assessment to be carried forward.

061022 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£586.67
Plusnet	£24.84
Andrew Eng	£1,179.25
PKF Littlejohn LLP	£240.00

(b) The budget to Sept end was presented without comments

071022 Planning:

Meeting agreed the comments that Cllr Dee Hyatt had composed with regards to the Chelmsford Local Plan Review 2022. Clerk to send to CCC Planning team.

Note there had been no new planning applications submitted since the last P.C. meeting.

ACTION

Cllr Colbeck

Clerk

0801022 Current Issues.

- | | |
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| (a) Maintenance and ditch clearing – The work on the final part of Corner Green work has started. Contractor has noticed a water leak. Cllr Dee Hyatt to investigate and report to Anglian Water if necessary. Cllr Calmeyer to get quotes for the external refurbishment of the parish office. Meeting agreed the quote of £87.50 for this year's Xmas Tree. Clerk to order | Cllr Hyatt
Cllr Calmeyer

Clerk |
| (b) Allotments – Nothing new to add. | |
| (c) Community Centre – Clerk to check whether the lease has been registered with the Land Registry. Clerk to take steps to get the lease extended. Cllr Calmeyer to investigate getting more recent engagement with the residents. There is a need for a charity to be set up that will manage this project. | Clerk
Clerk

Cllr Calmeyer |
| (d) Neighbourhood Development Plan – The group is now moving towards the Reg 14 consultation. RCCE will attend the next meeting 1 st November. | |
| (e) Sports Club – Next meeting 17th October. Clerk reported that the camera top has come adrift. This is now in the office. | |
| (f) Village Hall – Next meeting 24 th Oct. | |
| (g) PCC – Nothing new to report. | |
| (h) Speed Watch – Last outing 6th Oct. | |
| (i) Neighbourhood Watch – P.C. has a more direct access to our local policeman if this is needed | |
| (j) Cards Road development – Cllr Hyatt has met with a local resident to allay his concerns over this project. She is to find out more from the developer. | Cllr Hyatt |
| (k) Crocus planting initiative – Await proposed dates from the organiser. | |
| (l) 20 mph proposal – If this is required on our local roads, then the P.C. needs to provide the back up evidence that is needed. Any schemes will need to go through the Local Highways Panel. | |
| (m) External Auditors Report – Meeting noted the approval of the AGAR by the external auditors and accepted their note about the delay in submission of these numbers. | |

091022 Correspondence received and action required – Cllrs Hyatt, Calmeyer and Trew to attend the Teams meeting re New Model Code of Conduct 17:00 7th November. Clerk to send out details.

Clerk

101022 Items of report and potential matters for future agendas – None.

111022 Items for next edition of the Topics – Meeting agreed a list of articles that could be included. These were allocated to the attendees. Note that draft copies need to be back with clerk by 4th November.

All

Meeting closed at 8:33 p.m.

The next meeting will be held Monday 14th November 2022 at the St Andrews Church Hall starting at 7.15pm.