

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held **Howe Green Reformed Church** on **Monday, 13th February 2023** commencing at 7.15 pm



PRESENT: Councillors: Dee Hyatt - Chairman
Martin Cross
Vic Trew
Gary Nicholls
Cedric Calmeyer
Alan Kalbfell

In attendance: Clerk,

ACTION

010223 Apologies for absence – Cllr James Colbeck.

020223 Declarations of interest – None declared.

030223 Public participation session. – No members of the public were present

040223 The Minutes of the Meeting held on Monday 9th Jan 2023 were approved. Cllr Hyatt then signed the minutes at the meeting.

050223 Clerk's Report. Cllr Hyatt to carry out the risk assessment on our maintenance contractor.

Cllr Hyatt

060223 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£619.02
Plusnet	£23.62
Andrew Eng maintenance	£203.98
Epson UK	£248.14
Grasshopper	£1,266.41
BFS	£65.08
Go daddy	£28.78
Sign It	£159.00
Parish Printing	£237.61

(b) The budget to Jan end was presented without comments.

(c) As a result of the majority of the P.C's funds now being deposited in the Nationwide 45 day notice account, the clerk explained that both Cllrs Cross and Hyatt will need to sign a bank transfer form each meeting in the future. A transfer of £3,000 to the current account was duly agreed and authorised.

Clerk.

070223 Planning:

22/02302/FUL Farm View, East Hanningfield Road. Two storey front, side and rear extension with changes to existing windows and doors. Internal alterations. No observations

22/02226/FUL 11, Hall Lane. Demolition of existing garage and conservatory. Construction of part single, part two storey rear extension. Single storey side extensions. First Floor front extension with two dormer windows. Internal and external alterations. New air source heat pump. No observations.

22/02284/FUL Cherries Farmhouse, Hulls Lane. Proposed two storey detached garage with home gym and office. No observations.

23/05009/TPO Willowside, East Hanningfield Road. All Trees within W1- Trim back to the crowns where necessary, up to 3.5Metres to be trimmed from branches. Trim back any branches overhanging roadside, up to 2metres. Reason: to promote healthy growth and thinning between rubbing trees. No observations.

23/00044/FUL 23, Molrams Lane. Detached one bedroom granny annexe Sandon Parish Council is reasonably agreeable with this proposal but feel its position is too close to the fence. The Annex should maintain a 3m setback from the rear, 0.9m setback from the side boundaries, and maintain a distance of 3m from any existing trees over 4m in height.

23/00032/FUL Peach House Stables, Southlands Chase. Formation of access with entrance gate and new planting. No observations.

23/00001/FUL 2, Hill Cottages, Southend Road. Proposed single and two storey rear extension, including replacement garage, roof lights and additional fenestration. No observations.

22/02313/FUL Jacobswell, Woodhill Road. First floor rear and side extension. Replacement roof over existing ground floor utility space. Changes to existing windows and doors. No observations.

22/02320/FUL Ridgeway, East Hanningfield Road. Two storey front, rear and side extensions including internal alterations. Raising of roof to create a loft conversion. Alterations to fenestration and addition of new swimming pool. No observations.

23/00142/FUL Fairview, Woodhill Road. Single storey rear extension including internal alterations. No observations.

23/05506/CAT Appledorn, Woodhill Road. Lime tree (partially collapsed)- Located in the front garden-Fell to ground level. Reason: at a considerable risk to pedestrians and vehicles. No observations.

23/00144/FUL Cartref, Mayes Lane. Single storey rear and two storey cross-wing side extension with dormer window. No observations.

080223 Current Issues.

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| (a) Maintenance – Cllr Calmeyer reported that the mowers have now been serviced. Clerk to write to the company that has damaged Corner Green. Cllr Calmeyer to go ahead with the repairs. | Clerk
Cllr Calmeyer |
| (b) Allotments – No issues to report | |
| (c) Community Centre – Clerk to chase S&P re longer lease negotiations. Clerk to find out whether it would be preferable that the new lease be with the P.C. or the proposed Charitable Incorporated Organisation. | Clerk
Clerk |
| (d) Neighbourhood Development Plan – Cllr Hyatt reported that the NDP team have held three public presentations. Various appreciative comments have been received. The next committee meeting is planned for 21 st February. | |
| (e) Sports Club – The club house is in the process of being repaired. The electrician will be on site Weds 15 th Feb. The clerk will work from home that day. Cllr Kalbfell to check the implications of the National Grid site visit 31 st Jan. with the Sports Club. | Cllr Kalbfell |
| (f) Village Hall – Meeting noted the repairs to the car park access planned for 16 th Feb. This will result in the car park having to be closed for the day. | |
| (g) PCC – Cllr Calmeyer reported that the PCC would like to expand the disabled car parking from one spot to three. They may be looking for a financial contribution from the P.C. | |
| (h) Annual Assembly 2023 – Clerk to re-send invites. Meeting noted that the school is now charging us to hold this event. The kitchen will not be available to us. | Clerk |
| (i) King Charles Coronation – Rev Terry Brown has approached the P.C. to see whether they will fund a large screen for the Saturday? Costs, and decision, to be agreed at March's P.C. meeting. Cllr Hyatt is prepared to join the fledgling subcommittee. | Clerk
Cllr Hyatt |
| (j) Sandon Parish Council Action Plan 2023 – This was agreed. Clerk to post on the website. | Clerk |
| (k) Freedom of Information, Publication Scheme, Training Policies. These were all reviewed and agreed. Clerk to update and post. | Clerk |
| (l) Bus shelter on Maldon Road – Meeting agreed that the Passenger Transport Infrastructure Development Team could replace the current bus shelter on Maldon Road. Clerk to confirm that this will be at their cost | Clerk |

090223 Correspondence received and action required – Meeting noted the donation by Beau Fromage for the use of the car park. It was decided not to make a financial donation to the Support 4 Sight charity.

100223 Items of report and potential matters for future agendas – Donation towards the King Charles Coronation costs to be agreed at March's meeting.

Clerk

110223 Items for next edition of the Topics – Meeting decided to push back the timings by one month. This could help publicise the Annual Assembly and King Charles Coronation events. To include warm hubs in the community.

Meeting closed at 8:58 p.m.

The next meeting will be held Monday 13th March 2023 at the St Andrews Church Hall starting at 7.15pm