

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 12th June 2023** commencing at 7.15 pm



PRESENT: Councillors:
Martin Cross
Gary Nicholls
Cedric Calmeyer
Alan Kalbfell
James Colbeck (via phone)
Dee Hyatt (via phone)

In attendance: Clerk

ACTION

010623 The election of the temporary Chair for the meeting.- Cllr Cross was elected to be the chair for the meeting as Cllr Hyatt was not physically present.

020623 Apologies for absence – Cllr Darren Chaplin

030623 Declarations of interest – None declared.

040623 Public participation session. – None present.

050623 The Minutes of the Meeting held on Tuesday 9th May 2023 were approved. Cllr Cross then signed the minutes at the meeting.

060623 Clerk's Report. Cllr Cross has been able to resolve his access difficulties with the Sandon Google Group. Clerk to chase speed watch signs

Clerk

070623 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£890.09
Plusnet	£23.93
Andrew Eng maintenance	£2,231.10
Groundworks	£617.02
LE Lighting	£43.96
Barker Parry	£810.00
BFS	£90.00
Viking	£59.88
Make me Something Special	£1,398.99
Gallagher	£184.80
Zurich	£575.61
Wave	£114.43
Janet Stobart	£210.00
Crawfords	£104.00

(b) The budget to May end was presented without comments.

(c) No Nationwide transfer needed to be signed as the annual precept has been received into the deposit account.

080623 Planning:

23/05546/CAT Beverley, Woodhill Road. Prunus- Fell. Reason: Further branches have died and some have become brittle since maintenance in 2020. No observations

23/00580/FUL Bethany, Southend Road. Retrospective permission sought to raise roof of existing bungalow to create chalet bungalow and replacement of garage to outhouse. Sandon Parish Council has no objections to the current height of the chalet bungalow (Bethany). However, we feel the outhouse is designed to be habitable although no information is given in the application on this. We would have concerns if the outhouse was used for habitation as it would not meet the necessary fire regulations, etc

23/00769/FUL Chelmsford Nursing Home, East Hanningfield Road. Retrospective erection of x2 satellite dishes and x3 external lights. No observations

23/00768/FUL Chelmsford Nursing Home, East Hanningfield Road. Retrospective erection of fencing. No observations

23/00804/CLEUD Rainbows End, Blind Lane. Certificate of lawfulness to regularise covered BBQ area and potting shed. Sandon Parish Council objects to this structure on the grounds that it is deemed to not comply with development rights and is not within the identified garden area.

23/00914/FUL Edenhurst, East Hanningfield Road. Replace two rear dormers with one larger dormer, with Juliet balcony. No observations

090623 Current Issues.

(a) The Warehouse Objection Group. Meeting agreed to set aside £2.5k from the P.C. reserves to help pay for the consultant who is supporting the Warehouse Group.

(b) Maintenance – It would appear that Corner Green has only been part fixed. Cllr Calmeyer to send a report to the clerk about what else needs doing. The new Coronation bench will be sited on Butts Green.

Cllr Calmeyer

(c) Allotments – Two allotments are not being cultivated to the standard requested by the lease. Clerk to write to the holders.

Clerk

(d) Community Centre – Cllr Calmeyer has met up with the chair of the Football Club and discussed the proposed CIO Constitution. The Club will come back with their comments before the end of June. The clerk will then register the CIO with the Charities Commission

Clerk

(e) Neighbourhood Development Plan – The NDP has been accepted by CCC Planning and is on their website awaiting comments.

(f) Sports Club – They are chasing National Grid to get the Heras fencing removed prior to their awards day. The P.C. might need to get involved.

(g) Village Hall – No update

(h) PCC – the two outside lights have been bought and handed over.

(i) The Summer Topics – Articles to be with the clerk by end of July. To include the latest on the proposed warehouses.

(j) Internal Auditors Report – Meeting noted the auditor's positive comments following her visit 24th May.

(k) AGAR 2022/23 section 1 – Meeting approved and both the chair and clerk signed the Annual Governance Statement at the meeting.

(l) AGAR 2022/23 section 2 – Meeting approved and both the chair and clerk signed the Accounting Statement at the meeting

(m) Litter Picking – Cllr Calmeyer to chat to our litter picker prior to a potential notice in the next edition of The Topics.

(n) Grass cutting – Meeting agreed that a grass cutting tender be drawn up with the view to obtaining three quotes starting from Jan 2024.

(o) Alexander Mews – Meeting noted latest situation re land sale

(p) Grant Award Policy – Meeting agreed that the P.C. would look at each application in turn for this year. From next year there will be a set sum in the budget, possibly a percentage of the precept? Clerk to request that the W.I. complete a grant application form if they wish for a financial contribution for their new bench..

(q) Ramblers request for car parking 7th to 12th Aug. – Cllr Kalbfell to find out why V Hall would want them to park sports ground side, as oppose to the hedge side, of the car park. Meeting agreed to a charge of £10 per car. Proceeds to go to The Friends of St Andrews.

(r) Use of P.C. office by ex councillor – Meeting agreed to this request.

Clerk

Cllr Calmeyer

Cllr Calmeyer

Clerk

Clerk

Cllr Kalbfell
Clerk

100623 Correspondence received and action required – None

110623 Items of report and potential matters for future agendas – Cllr Cross pointed out that there are three City Councillors for our ward. Cllr Julia Jeapes is the one who has been nominated to handle Sandon's concerns.

120623 Items for next edition of the Topics – The latest position with the warehouses, litter picking and Grant Award Fund.

130623 Confidential Item – Meeting agreed to exclude the press and public for this next item.

Following comments raised by the Internal Auditor, the meeting agreed that the Clerk's pay band be increased to level 27 as from 1st June. It was also agreed that the clerk's pay be an agenda item for each May's meeting.

Clerk
Clerk

Meeting closed at 8:56 p.m.

The next meeting will be held Monday 10th July 2023 at St Andrews Church Hall starting at 7.15pm.