

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 14th August 2023** commencing at 7.15 pm



PRESENT: Councillors: Martin Cross
Gary Nicholls
Cedric Calmeyer
Darren Chaplin
Dee Hyatt

In attendance: Clerk.

ACTION

010823 Apologies for absence – Cllr Alan Kalbfell, Cllr James Colbeck

020823 Declarations of interest – None declared.

030823 Public participation session. – No public present.

040823 The Minutes of the Meeting held on Monday 10th July 2023 were approved. Cllr Hyatt then signed the minutes at the meeting.

050823 Clerk's Report. Clerk to re-submit LHP request once three word location for 30 mph sign on Southend Road is established

Clerk

060823 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£824.83
Plusnet	£24.31
Andrew Eng maintenance	£1,096.65
BFS (fuel)	£79.33
Strutt & Parker	£2,350.00

(b) The budget to July end was presented without comments.

(c) The broadband contract is being discontinued at the end of the month. The meeting agreed to the Talk Talk quote of £16.95 per month. Clerk to action

Clerk

070823 Planning:

23/00946/FUL Clarity Independent School, Bridge Farm, Woodhill Road. Retrospective erection of 2 outbuildings for use as a Staff Room and Classroom/Meeting Room. No observations

23/01255/FUL Chamberlains Farm, Sporhams Lane. Formation of access to existing site with new wall and gates. No observations

23/01239/FUL Land North Of Woodcroft, East Hanningfield Road. New dwelling house with formation of access. No observations

080823 Current Issues.

- | | |
|---|------------------------|
| (a) Maintenance – The notice board on Middle Green needs refurbishing. Meeting agreed the cost of £276.41 + VAT for the plastic backing board. Cllr Calmeyer to provide details for clerk to order. Meeting agreed to replace the path blower at a cost of c.£300. The Coronation bench has been delivered and painted. It is planned to be installed w/c 21 st Aug. | Cllr Calmeyer |
| (b) Allotments – Work has now commenced on the one remaining uncultivated allotment. Clerk to send to the councillors the letter that has already been sent to the leaseholder. Has sufficient progress been made? Meeting agreed that there was no need to put up a replacement fence now that the earth boundary as been levelled. | Clerk |
| (c) Community Centre – A Metro bank account will be set up to enable the CIO to be registered with the Charities Commission | Cllr Calmeyer
Clerk |
| (d) Neighbourhood Development Plan – The NDP is now with CCC Planning for consultation. It has already received positive comments. | |
| (e) Sports Club – Cllr Chaplin will take over the rep. role from Cllr Kalbfell. | |
| (f) Village Hall – No update. | |
| (g) PCC – No issues | |
| (h) The Warehouse Group – Currently waiting for a formal planning application to be lodged (though this may not happen). Group to open a bank account in readiness for any further action. The remaining money from their P.C. grant (£1,690) to be kept in the P.C. reserves. The group will be set up as an independent body if required. | |
| (i) Litter picker - Meeting agreed that this person would be managed by Cllr Calmeyer. Await response from advert in the Topics. | |
| (j) Sandon W.I. Grant request – Meeting agreed that they could receive £300 towards the purchase and installation of a bench for the village hall. Clerk to let them know that there is a heavily discounted bench at £199 available on the internet. | Clerk |
| (k) Councillor training – Cllr Chaplin indicated that he would be interested in any evening courses. Clerk to see what is available | Clerk |
| (l) The Crown event 6 th Aug – Clerk to write to organiser about the blocking and obstruction of Hall Lane during this event. | Clerk |

(m) Use of car park by ramblers group 7th to 11th Aug – This seems to have gone well apart from one dog walker being unable to park on the Monday. Cllr Chaplin to check when the donation to The Friends has been received.

Cllr Chaplin

(n) Rural England Prosperity Fund – Meeting noted that funds were available.

090823 Correspondence received and action required – A resident has complained about growth of the hedge by the bus stop on Maldon Road. Clerk to write to ECC. Meeting noted Freedom of Information Request about recent planning applications. It was decided not to support BASICS Essex grant request.

Clerk
Clerk

100823 Items of report and potential matters for future agendas – Clerk to provide Cllr Chaplin with the contact details of the CCC parks official who maintains the pond by Gablefields. Clerk to send out latest CIL summary

Clerk
Clerk

Meeting closed at 8:56 p.m.

The next meeting will be held Monday 11th September 2023 at St Andrews Church Hall starting at 7.15pm.