

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday, 9<sup>th</sup> October 2023** commencing at 7.15 pm

---



**PRESENT: Councillors:** Dee Hyatt  
Martin Cross  
Cedric Calmeyer  
Alan Kalbfell

**In attendance:** Clerk, City Cllr Julia Jeapes

### ACTION

**011023 Apologies for absence** – Cllrs James Colbeck, Gary Nicholls, Darren Chaplin

**021023 Declarations of interest** – None declared.

**031023 Public participation session.** – A resident has raised an issue about repositioning the bus stop outside Alexander Mews. City Councillor Julia Jeapes will raise a request on the Local Highways Panel. Clerk to inform the resident.

Clerk

**041023 The Minutes of the Meeting** held on Monday 11<sup>th</sup> September 2023 were approved. Cllr Hyatt then signed the minutes at the meeting.

**051023 Clerk's Report.** Waiting for a quote to site the No Parking sign at Butts Green Green.

### **061023 Finance**

(a) The following payments were tabled and approved.

sub total employee costs	£796.01
TalkTalk	£20.34
Andrew Eng	£1,014.95
BFS	£63.70
Grasshopper	£79.16

(b) The budget to Sept end was presented. Clerk to chase electricity bill

Clerk

### **071023 Planning:**

**23/01543/FUL** Ridgeway, East Hanningfield Road. Two storey extensions to the front, rear and sides of the dwelling, existing main roof height maintained, new sash windows, fenestration changes, internal changes and new level threshold patio to new swimming pool. No observations.

**23/01570/FUL** Merryfields, East Hanningfield Road. Single storey side extension. Internal alterations and alterations to fenestration. No observations.

A resident has written to Cllr Colbeck giving the P.C. advance warning of his plans to develop land that he owns. Clerk to respond.

Clerk

### **081023 Current Issues.**

(a) Maintenance – Cllr Calmeyer has notified the PCC about the need for the direction of the light beams by the church to be altered. This is with them to sort.

(b) Allotments – Work has commenced on Plot 8. The next check will be made in the Spring. The absence of a barrier around the southern side of the site is a concern. This will be monitored to see whether a fence is needed to stop any potential anti-social activity.

(c) Community Centre – A Metro bank account will be set up to enable the Clerk to register the CIO with the Charities Commission. There is a meeting 11<sup>th</sup> Oct when the trustees' signatures will be obtained.

Clerk  
Cllr Calmeyer

(d) Neighbourhood Development Plan – The examiner is impressed with the initial draft. He has made some suggestions which will be incorporated. The next step will be a referendum. NOW PLANNED FOR THURSDAY 23<sup>rd</sup> NOVEMBER. Publicity for this date will be needed.

Clerk &  
Cllr Hyatt

(e) Sports Club – No update.

(f) Village Hall – No update.

(g) PCC – No update

(h) The Warehouse Group – Still waiting for a formal proposal from the developer. Note that a SHELAA (Strategic Housing and Economic Land Availability Assessment) has been submitted and can be viewed on the CCC Planning web site.

(i) Litter picker role – The two prospective applicants have dropped out. Further advertising needed. Clerk to send revised contract to Cllr Kalbfell

Cllr Hyatt  
& Clerk

(j) Speeding in the parish – All agreed that this is an issue. Cllr Hyatt to ask that residents complain directly to Essex Highways. Clerk to contact Cllr Grundy.

Cllr Hyatt  
Clerk

(k) Gablesfield Pond – All to note that CCC will be holding a working party to improve the site 19<sup>th</sup> Oct. Residents are encouraged to attend and help out. Prior to this day, there will be an ecological survey carried out and an assessment of the broken old ascot knee rail fence that surrounds the pond.

(l) Allotment Courses planned for October – No requirement for anyone to attend.

**091023 Correspondence received and action required – None**

**101023 Items of report and potential matters for future agendas – Meeting** noted that Cllr Hyatt is now unable to attend the Holmes and Hills Planning Law Update seminar 11<sup>th</sup> October.

**111023 Items for the Topics – Clerk** reminded the meeting that articles for the Winter edition need to be with him by 3<sup>rd</sup> November IF we wish to meet the delivery deadline of 24<sup>th</sup> November. However, these dates could be pushed back if required.

Meeting closed at 8:26 p.m.

**The next meeting will be held Monday 13<sup>th</sup> November 2023 at St Andrews Church Hall starting at 7.15pm.**

All