

# SANDON PARISH COUNCIL



Parish Office  
Recreation Ground  
Rectory Chase  
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## To all members of the Council

You are hereby summoned to a meeting of Sandon Parish Council to be held at the **Howe Green Reformed Church** on 12<sup>th</sup> **February 2024** commencing at **7.15 pm** when the following business is proposed to be transacted.

*Ted Munt*

Clerk to the Council  
7th February 2024

## AGENDA

1. To accept apologies for absence.
2. Declaration of interest in items on the agenda
  - a. To consider whether any items on the agenda are of a confidential nature and to resolve to exclude public/press for these item(s)
3. To approve the minutes of the meeting on Monday 8th January. To be signed by the Chair.
4. Public participation section.
5. City Councillor's update - from Cllr Julia Jeapes
6. Clerk's report – update from the clerk
7. Finance:
  - a. Payments to approve – list of payments to be circulated
  - b. Budget presentation – Are there any concerns? – All
  - c. Bank transfer form – Signatures needed – Cllr's Hyatt and Cross
8. Planning
  - a. Applications received – To be circulated.
  - b. Determinations made – To be circulated.
  - c. Enforcement list – To be circulated.
  - d. Other planning matters – To be circulated.

9. Current issues:

- a. Parish maintenance – Cllr Calmeyer to give an update. Quote for office mats to be agreed. Any issues resulting from the start of the new litter picker from 1<sup>st</sup> Feb?
- b. Conservation and sustainability – Cllr Chaplin to give an update
- c. Allotments – Cllr Calmeyer to give an update. Note that plot 7 may be free from 1<sup>st</sup> April
- d. Community centre – Cllr Calmeyer to give an update.
- e. Sports Club – Cllr Chaplin to give an update. To include new cricket club initiative
- f. Village Hall – Cllr Kalbfell to give an update.
- g. PCC – Cllr Calmeyer to give an update. Grant request of £1,000 from The Friends of St Andrews to be agreed.
- h. The Warehouse Action Group – Cllr Hyatt to give an update. Note meeting planned for 22<sup>nd</sup> Feb in the Village Hall.
- i. Annual Assembly – Now Thursday 11<sup>th</sup> April. Decision needed on the format for the meeting – All.
- j. Hammonds Farm meeting – Update following the public meeting 12<sup>th</sup> Jan. What are the next steps? - Cllr Hyatt
- k. Cllr Code of Conduct – Meeting to accept the new model code of conduct – All
- l. Future of the Topics – Discussion led by Cllr Calmeyer
- m. W.I. grant request for bench – Meeting to note their formal request for £300 – All
- n. Redrow Homes request for a meeting – They would like to meet up with the P.C./NDP team
- o. Heritage Open Days 6<sup>th</sup> to 15<sup>th</sup> Sept – Do we wish to participate?
- p. Councillor training – Cllr Lyons to feedback on her recent cllr training course. Meeting to note her request to be enrolled on the Protection of Commons, Greens, and Open Spaces Course, as well as the Public Rights of Way Course
- q. Review of the Equal Opportunities Policy together with the Dealing with Press and Media Policy.- Meeting to agree both are still fit for purpose. – All
- r. Sandon Crown’s request to use our green – 24<sup>th</sup> Aug, Jags on the Green, and 25<sup>th</sup> Aug, The Crown Funday - All
- s. Prevalence of spam emails – Is this a problem for the cllrs? - All

10. Correspondence received and action required.

11. Information: items of report and potential matters for future agendas.

12. Have we discussed anything that could be a subject for the next edition of the Topics? Do we need to review the printing/publication date?

The next meeting will be held 11<sup>th</sup> March 2024 at the **St Andrews Church Hall** starting from 19:15.