

SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **St Andrews Church Hall** on **Monday 8th January 2024** commencing at 7.15 pm



PRESENT: Councillors:
Dee Hyatt
Martin Cross
Cedric Calmeyer
Gary Nicholls
Darren Chaplin
Charlotte Lyons

In attendance: Clerk, City Cllr Julia Jeapes.

ACTION

010124 Co-option of new councillor - It was agreed that Charlotte Lyons be co-opted onto the council. The Declaration of Acceptance Form was signed. Note that all the council seats have now been filled.

020124 Apologies for absence – Cllr’s Alan Kalbfell and James Colbeck

030124 Declarations of interest – None declared. There was a confidential item that was brought forward at the meeting.

040124 Public participation session. – No members present.

050124 The Minutes of the Meeting held on Monday, 11th December 2023 were approved. Cllr Hyatt then signed the minutes at the meeting.

060124 Confidential item – The meeting agreed the hourly rate for the litter picker’s position.

070124 City Cllr update. City Cllr Julia Jeapes updated the meeting with the following:

An issue regarding a recent retrospective planning application.

Public concerns about the lack of infrastructure associated with the new developments.

She, along with her two other cllrs, will be holding a surgery 14:00 – 15:00 Sat 13th Jan in the Dawson Suite at Danbury Sports Centre.

She had heard nothing more about the potential warehouse development.

The Hammonds Farm presentation will be held 19:30 Friday 12th Jan at the Sandon Village Hall. All residents have been encouraged to attend. (Note, since Monday’s meeting, Julia has been advised that the formal public consultation period may be delayed until March at the earliest).

She is happy to push through the LHP requests that seem to have got stuck.

She notified the meeting that she will not be able to attend the February P.C. meeting as this clashed with a pre-arranged CCC event.

080124 Clerk’s Report. Nothing new to report.

090124 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£796.01
TalkTalk	£27.11
Andrew Eng maintenance	£228.20
Sign-It	£330.00
Rawlins	£416.68
BFS fuels	£31.10

(b) The budget to December end was presented.

(c) Cllr's Hyatt and Cross signed the bank transfer form for £2,000.

100124 Planning:

There were no new applications made during the last month.

110124 Current Issues.

(a) Maintenance – The black litter bin next to the village hall has gone missing. Meeting agreed the quote of £203.94 for it to be replaced.

Clerk

(b) Conservation and sustainability – Cllr Chaplin to liaise with the Village Wildlife Champion.

Cllr Chaplin

(c) Allotments – No issues raised.

(d) Community Centre – Metro Bank head office are still considering the request for setting up the bank account. Once agreement has been received, the Clerk to register the CIO with the Charities Commission.

Clerk

(e) Sports Club – Cllr Chaplin reported back that discussions with Baddow Spartak about the re-introduction of cricket were progressing well.

(f) Village Hall – The barrier across the car park entrance needs to be put back correctly after being used by Baddow Spartak.

Cllr Chaplin

(g) PCC – Their next meeting will be later this week. Cllr Chaplin alerted the meeting that the Friends of St Andrews may be putting through a grant request form.

(h) The Warehouse Group – City Cllr Julia Jeapes had confirmed that there is no formal planning application in at the moment.

(i) The Annual Assembly - The date was confirmed as the 11th April at Sandon Village Hall. Cllrs need to decide on an agenda

All

(j) Grass cutting tender from April 2024 – Meeting agreed the areas that need to be cut. Clerk to make changes and send out for quotes.

Clerk

- (k) Cllr Code of Conduct – This decision to be put back to February’s meeting. Clerk
- (l) Hammonds Farm presentation – Will be held Fri 12th Jan 19:30 at Sandon Village Hall. Cllr Hyatt will collect the keys early that day and Cllr Jeapes will get there to help set out the room. Cllr’s Hyatt and Jeapes

Cllr Cross then left the meeting

120124 Correspondence received and action required – Meeting agreed that Cllr Lyons will attend new cllr training sessions 17th and 31st January. Cllr Chaplin will advise clerk of his availability for the first of these two days. Clerk
Cllr Chaplin

130124 Items of report and potential matters for future agendas – None.

140124 Items for the Spring Topics – Cllr Jeapes to give an update on the Hammonds Farm presentation, plus any new subsequent developments. Perhaps an article on the Park and Ride times? Cllr Jeapes
Clerk

Meeting closed at 8:41 p.m.

The next meeting will be held Monday 12th February 2024 at Howe Green Reformed Church starting at 7.15pm.