

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **Howe Green Reformed Church** on **Monday 8<sup>th</sup> April 2024** commencing at 7.15 pm

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**PRESENT: Councillors:**

- Dee Hyatt
- Martin Cross
- Cedric Calmeyer
- Gary Nicholls
- Darren Chaplin
- Charlotte Lyons
- Alan Kalbfell
- James Colbeck

**In attendance:** Clerk, City Cllr Julia Jeapes, one member of the public.

**010424 Apologies for absence – None**

**020424 Declarations of interest – None declared.**

**030424 Public participation session.** – A member of the public gave her views on the current parish website and suggestions for improvements. Cllr's Calmeyer, Lyons, and Chaplin to meet up to discuss this and how to improve communications with the residents. This to include future format of The Topics. Cllr Hyatt to resurrect the parish WhatsApp group

**040424 The Minutes of the Meeting** held on Monday, 11<sup>th</sup> March 2024 were approved. Cllr Hyatt then signed the minutes at the meeting.

**050424 City Cllr update.** City Cllr Julia Jeapes updated the meeting with the following:

The Hammonds Farm development is on the preferred list. Waiting for the consultation period to start.

The warehouse project determination date has been pushed back to May

There is a LHP meeting this Weds. She will highlight the two outstanding Sandon proposals. The 30 mph signs on Southend Road are now urgent.

**060424 Clerk's Report.** The clearing of Gingerbread Hill is planned for 4<sup>th</sup> July

### **070424 Finance**

(a) The following payments were tabled and approved.

sub total employee costs	£292.00
TalkTalk	£22.39
Andrew Eng maintenance	£652.00
Andrew Eng	£289.00
Crawfords	£1,696.70

### **ACTION**

Cllr's Lyons  
Calmeyer, &  
Chaplin  
Cllr Hyatt

Crawfords	£201.60
Mats n Floors	£81.18
Talk To Pheonix	£9.54
Sandon W.I.	£300.00
SLCC	£144.00
EALC	£440.84

(b) The budget to March end was presented. Needs to be updated with interest rec'd 31<sup>st</sup> March.

(c) No need for a bank transfer this month as our precept will be received in April.

### 080424 Planning:

**24/05054/TPO** 18 Chalklands. G1 & G2 (T1-T3 on map) Oak trees x3- Located at rear of garden- 1.5 metre crown reductions to previous pruning points. Reason: General maintenance. No observations.

**24/00439/FUL** Great Gibcracks, Great Gibcracks Chase. Proposed surfacing and extension of vehicular access track to serve mobile park home. Retention of the existing drive for sole use by occupiers Great Gribcracks. No observations.

### 090424 Current Issues.

(a) Maintenance – Cllr Calmeyer to discuss the tendering process with the clerk. The price of £288.08 for dog waste bin plus fixings was agreed. Cllr Calmeyer to seek quote for installation of this on the sports ground. Cllr Calmeyer to obtain quotes to repair the bus shelters owned by the P.C. Meeting agreed to sell the maintenance equipment. Cllr Hyatt to advertise on social media. Clerk to write to Mr Speakman re repairing the damage caused to Butts Green Green and the 30mph signs on Brick Kiln Road

Cllr Calmeyer

Cllr Hyatt  
Clerk

(b) Conservation and sustainability – Cllr Chaplin to arrange to meet up with the Hatfield Peverel Village Wildlife Champion.

Cllr Chaplin

(c) Allotments – The anti dog fouling fence has been erected. Clerk to send previous emails over to Cllr Jeapes to see if she can get a better idea of the future of the site from CCC.

Clerk

(d) Community Centre – Clerk in the process of registering the CIO with the Charities Commission. Need the relevant cllrs to check the initial application to see if it is what they are expecting. Cllr Calmeyer to get the three Sports Club trustees to sign the eligibility declaration.

Cllr Calmeyer

(e) Sports Club – The cricket club's proposal is still being considered by the Sports Club's Committee. Clerk to contact Karen Church re item (k) as the old secretary has left.

Clerk

(f) Village Hall – Cllr Kalbfell reported back following the hall's recent AGM.

Cllr Calmeyer has got an indicative quote of £4,500 to stop the grassy bank at the side of the car park sliding into the path. Cllr Calmeyer to obtain two other quotes

Cllr Calmeyer

(g) PCC – Cllr Colbeck advised that their next meeting is Weds week.

(h) The Warehouse Action Group – Cllr Hyatt reported that c.700 objections have already been posted on the CCC planning portal. Further meetings have been held involving other parishes.

(i) The Annual Assembly 11<sup>th</sup> April – Meeting agreed the agenda for the meeting. Cllr Kalbfell to see if refreshments could be arranged. Cllr Hyatt requested that photographs be taken.

Clerk  
Cllr Kalbfell

(j) Future of the Topics – Cllr Calmeyer showed an A5 version of The Topics. This could form part of the communication group's discussions (see item 030424 above).

(k) Ramblers use of the car park – They wish to park 22 cars 5<sup>th</sup> to 10<sup>th</sup> Aug. They will donate £10 per car to The Friends of St Andrews. Meeting agreed that all of this money should go to the Friends and that cars should park along the Woodhill Road hedge. Clerk to advise the Village Hall. Clerk to formally check with the Sports Club now that he has the new secretary's details.

Clerk

Clerk

(l) Parish office key – As well as the clerk, the holders are Cllr's Hyatt and Calmeyer. Cllr Cross to check

(m) Scouts Grant – The Clerk has been in touch with their secretary and they will be sending in a grant request in due course.

**100424 Correspondence received and action required** – P.C. will not put in a LHP request re the tight angle between Woodhill Road and Brick Kiln Road as it is unlikely to succeed. Cllr Jeapes will advise of the new "meet the CCC Cllr" dates. A complaint has been raised about the traffic disruption caused during the car boot sales at the Park & Ride. Cllr Jeapes has said that CCC is aware of this, and the temporary licence may be not be renewed unless the organisers can manage the problem.

**110424 Items of report and potential matters for future agendas** – None

**120424 Items for the Summer Topics** – Report and photos on the Annual Assembly.

Meeting closed at 9:28 p.m.

**The next meeting will be held Monday 13<sup>th</sup> May 2024 at St Andrews Church Hall starting at 7.15pm. This will include the AGM.**