

SANDON PARISH COUNCIL

Minutes of an **Extraordinary Parish Council Meeting**
held at **Howe Green Reformed Church** on **Tuesday 30th**
July 2024 commencing at 7.15 pm



PRESENT: Councillors: Martin Cross
Cedric Calmeyer
Alan Kalbfell
James Colbeck

In attendance: Clerk. One member of the public

140724 Following the resignation of Cllr Dee Hyatt, Cllr Martin Cross was elected as the new chair. He duly signed the Declaration of Acceptance of Office

150724 The election of a vice chair is to be carried over to the next meeting

160724 Apologies for absence – Cllr Darren Chaplin

170724 Declarations of interest (including pecuniary) – None declared.

180724 Public participation session. – A member of the public raised the issue on how the P.C. could support the campaign groups opposing the planned large scale developments.

190724 The formal process to fill the current two vacancies. The clerk explained that if ten or more residents contacted the Chief Executive at CCC before 13th August asking for an election, then this would need to be held by 22nd Sept. However, if no such request was made, then the P.C. could proceed to fill the vacancies by co-option.

200724 Division of the ex Chair's responsibilities. These were divided as follows:

Planning matters – Cllr Cross. Note that should there be a contentious planning issue that had a due date before the next P.C. meeting, then Clerk is to ask for an extension. Also that Cllr Cross is to send his comments in advance of the P.C. meetings to enable the smoother running of these.

Chelmsford Ass of Local Councils – Cllr Cross. Note the first two meeting have been via zoom.

Approving the bank transfers – Cllr Cross. He will notify the clerk when his updated card comes through. Clerk will then set up a test transfer of £1. Cllr Chaplin to be approached to see whether he could be the second authoriser.

Managing the Facebook page – Cllr Kalbfell to contact Dee about taking over this role

Managing the WhatsApp group – Administrator's rights have already been assigned to Cllr's Cross and Chaplin

Receipt and distribution of The Topics – Cllr Cross

Organising, and looking after, the Speed watch group and kit. - Clerk to approach a possibly interested member of the public.

ACTION

Clerk

Clerk
Cllr Cross

Cllr Cross
Clerk

Cllr Kalbfell

Clerk

Updating the Howe Green notice board – Cllr Cross. Clerk to provide keys	Clerk
Attending the Brett liaison meetings – Cllr Cross	
Contact for P.C. office alarm – Cllr Colbeck. Clerk to provide keys	Clerk
Clerk to compose a letter thanking Dee for her time as a councillor and chair	Clerk

210724 Large scale planned developments. There followed a general discussion on how the P.C, could help the campaign group that has been set up to contest these planned developments. It was decided that Cllr Cross would attend the next meeting of this group. He would find out what level of support (including financial) that they were wanting from the P.C. A motion to pay an initial sum of £2,000 is to be decided at the next P.C. meeting 12th Aug. Further payments to be decided at the 9th Sept meeting if these are known by then. It was felt that any such payments need to be proportional.

	Cllr Cross
	Clerk

220724 Items for next meeting. It is hoped that a mock up of the home page for the new website will be available for comments.

Meeting closed at 8:30 p.m.

The next meeting will be held Monday 12th August 2024 at the Howe Green Reformed Church starting at 7.15pm.