

## SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **Howe Green Reformed Church** on **Monday 12<sup>th</sup> August 2024** commencing at 7.15 pm

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**PRESENT: Councillors:** Martin Cross  
Cedric Calmeyer  
Gary Nicholls  
Alan Kalbfell  
James Colbeck

**In attendance:** Clerk. City Cllr Julia Jeapes. Three members of the public

### ACTION

**010824 Apologies for absence** – Cllr Darren Chaplin

**020824 Declarations of interest (including pecuniary)** – None declared.

**030824 Public participation session.** – The issue of the planning application for May Farm was raised and clarification on how the P.C. should respond was discussed. Clerk to re-issue the original letter received from Holmes & Hill.

Clerk

**040824 The Minutes of the Meetings** held on Monday, 10<sup>th</sup> July 2024 and 30<sup>th</sup> July were approved. Cllr Cross then signed the minutes at the meeting.

**050824 Election of Vice Chair.** To be carried over.

**060824 City Cllr update.** Cllr Jeapes stated that the warehouse application is waiting for the Essex Highways report. Planning issues with The House are on-going. Further city cllr surgeries are planned – provisional dates are 14<sup>th</sup> and 28<sup>th</sup> Sept. Venues to be decided. Cllr Cross will send her contact details.

Cllr Cross

**070824 Clerk's Report.** Still waiting for confirmation by CCC that they can agree a longer lease for the current allotment site. Cllr Jeapes is still trying to get a response from Essex Highways to the two longstanding LHP requests.

### **080824 Finance**

(a) The following payments were tabled and approved.

sub total employee costs	£1,097.49
TalkTalk	£25.67
D.W.Maintenance	£1,320.00
RCCE sub	£59.70
Talk to Pheonix	£750.00
C Calmeyer	£50.50
EALC	£60.00
ICO	£35.00

- (b) The budget to end of July was presented without any comments
- (c) The need for second bank authoriser was carried over to next meeting
- (d) Meeting agreed to extend the Talk Talk contract by another year.
- (e) Meeting agreed to the renewal of the RCCE membership for £49.75

Clerk

#### 090824 Planning:

**Hammonds Farm.** Meeting agreed to grant £2,000 towards the local “No to Hammonds Farm” action group. Cllr Cross will attend their next meeting 14<sup>th</sup> Aug. He will find out whether further funds are needed. These to be discussed and decided at the next P.C. meeting 9<sup>th</sup> Sept.

Cllr Cross

**24/01041/CUPAQ.** Field North Of Mill Hill Farmhouse East Hanningfield Road. Determination as to whether the prior approval of the local planning authority is required for the proposed partial conversion of each of two redundant agricultural buildings to form four dwellings (two in each barn) and the conversion of a third redundant agricultural building to one dwelling. Await Cllr Cross comments

Cllr Cross

**24/01092/FUL.** Wyndham House East Hanningfield Road. Retrospective application for a Cart Lodge. Await Cllr Cross comments.

Cllr Cross

**24/01104/FUL.** 30 Hall Lane. Proposed porch to create accessible bathroom and cloakroom space. No observations.

**24/05148/TPO.** 14 Sandon Brook Place. G1:Horse Chestnut (marked T1 and T2 ) - Crown reduced by 4m, removal of deadwood - Reason: To create an overall balanced crown; Horse Chestnut (marked T3) - Height reduction of 4m to suitable growth points - Reason: To create an overall balanced crown. Await Cllr Cross comments.

Cllr Cross

#### 100824 Current Issues.

- (a) Maintenance – The bin outside the sports pavilion is rocking on its concrete base. Cllr Calmeyer to have a look at it and advise.
- (b) Conservation and sustainability – no update
- (c) Allotments – Still waiting for CCC decision as to the future of the site.
- (d) Community Centre – Waiting for the Charities Commission’s response to our updated constitution.
- (e) Sports Club – no update.
- (f) Village Hall – Very pleased about the upcoming bank work.
- (g) PCC – Cllr Colbeck to find out why the grant for the church roof repairs has not been spent. Could be returned back to the P.C. otherwise.

Cllr Calmeyer

Cllr Colbeck

(h) The warehouse action group – On hold as all are waiting for Highways Report

to come through.

(i) Website and move to .gov.uk domain and email addresses. – The new .gov.uk domain has been set up. This will be sandon-essex-parishcouncil.gov.uk. This is to distinguish it from the two other Sandon P.C.'s. Clerk to set up the .gov.uk email addresses and advise the cllrs. The updated P.C. home webpage will be presented at an internal meeting 28<sup>th</sup> Aug.

Clerk  
Cllr's Chaplin  
& Calmeyer

(j) Grant request for £967.50 from the Sandon Scout Group – This was to subsidise their hall hire charges. Meeting agreed to pay this.

(k) Grant request for £1,500.00 from the Howe Green Reformed Church – This was to part fund their kitchen roof repairs. Meeting agreed to pay this.

(l) Speedwatch future. - A member of the public has volunteered to take over the management of this. Clerk to organise the transfer of the kit

Clerk

(m) Personnel subcommittee – Decision needed on who the three cllrs should be. To be carried over to the next meeting

Clerk

**110824 Correspondence received and action required** – Meeting recognised the surface repairs to the Howe Green car park by Bretts. Meeting noted the thank you card from Terry Brown.

**120824 Items for future agendas** – Already highlighted above

**130824 Items for future Topics** – Updates on Hammonds Farm and the warehouse project. Clerk to advise next publication dates.

Clerk

Meeting closed at 9:05 p.m.

**The next meeting will be held Monday 9<sup>th</sup> September 2024 at the St Andrews Church Hall starting at 7.15pm.**